



REQUEST FOR TENDER

Request for Tender (RFT)	Supply and Delivery of One Six Wheel Tip Truck and Trade of Existing Vehicle
Deadline	12.00pm, Tuesday, 20 August 2024
Address for Delivery	Email: tenders@jerramungup.wa.gov.au Hand delivery: 8 Vasey Street, Jerramungup Post: PO Box 92, Jerramungup WA 6337
RFT Number	RFT 05-24

ATTENTION

Tenderers may make arrangements to inspect the vehicle to be traded prior to submitting the Tender.

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1. GENERAL INSTRUCTIONS

1.1 General Information

The Shire of Jerramungup invites Tenders for the Supply and Delivery of one Six Wheel Tip Truck. The Tender also includes an option to trade the Shire's existing UD Tip Truck.

This is a lump sum contract for the supply of and trade of existing vehicle. Tenderers may submit pricing for Option 1: "Supply and Delivery" or Option 2: "Supply, Delivery, and Trade". Any items listed as optional shall be priced separately. Only one item will be purchased. Prices are to include any eligible discounts as provided for in the State Government Fleet Tender or WALGA if applicable. This Tender document covers the specification, supply, delivery, and trade.

Respondents:

- Are to ensure that ALL relevant forms in the Tender document have been completed and duly signed.
- Should note that it is in their own interest to read the full Tender document.
- Should not rely on any information provided by any person other than those listed below:

CONTRACTUAL AND SPECIFICATION ENQUIRIES Gordon Capelli Email: worksmanager@jerramungup.wa.gov.au Phone: 0400 219 073	LODGEMENT ENQUIRIES Shire of Jerramungup Administration Office 8 Vasey Street, Jerramungup Email: tenders@jerramungup.wa.gov.au Phone: (08) 9835 1022
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1.2 Policies

The following Shire of Jerramungup Policies may affect this selection:

- WHS01 – Work Health & Safety Policy
- WHS07 – Contractor Work Health & Safety Policy
- AP3 – Regional Price Preference Policy

1.3 Qualitative and Evaluation Criteria

In determining the most advantageous Tender, the evaluation panel will score each Tender against the qualitative criteria.

It is essential that Tenderers address each qualitative criterion. The submissions provided will be used to select the preferred Tender, and failure to provide the specified information may result in elimination from the Tender evaluation process.

The qualitative criteria for this Request for Tender are as follows:

Description of Criteria	Weighting
Vehicle Operation & Capacity Value Adding Proposal	50%

The Tendered price will be considered along with related factors affecting the total cost to the Principal.

Description of Criteria	Weighting
Tendered price	50%

2. CONDITIONS OF TENDER

2.1 Nature of Tender

The Tender price shall be consistent with the basis of payment as stated in the Tender Document.

2.2 Scope of Supply

Supply and Delivery of one Six Wheel Tip Truck with comparative operating capacity as existing vehicle. The Tender may also include the trade of the Shire's existing vehicle.

2.3 Technical Requirements

All items supplied and delivered shall be provided to meet Australian Standards, all contemporary Work Health and Safety legislation and standards and Western Australian Department of Transport Licensing acts, regulations, codes and rules. Refer to Section 3 Technical Specifications.

The successful Respondent will be responsible for licensing the new vehicle in the name of the Shire of Jerramungup (Bulk License number B0339).

2.4 Nature and Quantity of Goods and Services

The Principal does not give any assurance as to the nature or quantity of goods or services that could be allocated to Respondents. Depending on the nature and the type of goods and services tendered upon, the Principal may choose to accept all, part or reject all items completely. The Principal, if the need arises, reserves the right to seek goods or services from providers other than those forming part of this Contract.

2.5 Tender Document

The Tender document referred to herein shall mean the General Instructions, Conditions of Tender, Tender Forms, Schedule of Prices, Specifications, Special Conditions of Contract, General Conditions of Contract and other documents issued to Tenderers by the Principal or their representative, and upon which Tenders for the Contract shall be based.

2.6 Addenda

No amendment to the Tender document shall be recognised unless in the form of a written addendum issued by the principal or their representative.

2.7 Discrepancies, Errors and Omissions in Tender Documents

Should the Tenderer find any discrepancy, errors, or omission in the Tender document, the Tenderer shall notify the Principal in writing on or before the closing date.

2.8 Submission of Tender

2.8.1 Form of Tender

Respondents should submit the Tender upon the Form of Tender provided:

- Duly completed and signed by the Respondent or their authorised representative;
- Affix company details;
- Provide any other supporting documents which the Respondent considers relevant to the Tender;
- The Tenderer shall not alter or add to any Tender document except as required by these Conditions of Tender.

2.9 Lodgement of Tenders

Tenders must be lodged as per the due date and the conditions indicated.

All Tenders are to be endorsed:

“RFT 05-24 Supply and Delivery of One Six Wheel Tip Truck and Trade of Existing Vehicle”

2.10 Conforming Tender

A conforming Tender is defined as follows:

- It is submitted on time.
- It is lodged at the nominated place.
- All required forms are completed.
- Documents are properly signed.
- It complies with the Tender conditions.
- There are no commercial and contractual qualifications to the Tender.

A non-conforming Tender is one which does not satisfy the above requirements and may be rejected.

2.11 Alternative Tender

An alternative Tender is one which complies with the above conditions for a conforming Tender but does not comply with the specific scope of supply.

To be eligible for consideration, the alternative Tender must contain all the technical information and costs and should identify all the proposed deviations from the Tender document. The alternative Tender will only be considered if it is suitable and acceptable for the proposed purpose.

It is not a requirement to submit a conforming Tender with the alternative Tender.

2.12 Opening of Tenders

No formal opening of Tenders shall take place. Tenders received before the deadline shall be evaluated as soon as possible after the deadline and Tenderers will be advised as to the outcome.

2.13 Acceptance of Tender

The Principal shall not be bound to accept the lowest or any Tender. The Principal will not be responsible for, or pay any expenses or losses, which may be incurred by any Respondent in the preparation of the Tender.

Any Tender which does not comply in every respect with the requirements of the Tender document may be rejected.

No Tender shall be deemed to have been accepted until the successful Tenderer has received a letter of acceptance and a purchase order from the Principal.

2.14 Memorandum of Agreement

On acceptance of the Tender the successful contractor/supplier and the Principal shall execute a Memorandum of Agreement for the supply and delivery of goods or services stated in the Tender document.

The Memorandum of Agreement together with the Tender document shall constitute the contract between the parties for vehicle supply, delivery, and trade.

2.15 Disqualification of Tender

The Tenderer shall observe all relevant statutory and legal requirements when completing the Tender. Any Tenderer engaged in collusion with other Tenderers shall be disqualified.

Canvassing of Council staff or Elected Representatives by any Tenderer will also result in disqualification.

2.16 Tender Assessment

Details of Tender assessment criteria are included in the Tender document.

2.17 Insurance Details

The Contractor shall maintain comprehensive insurance cover relevant to item/s tendered and shall supply evidence of insurances to the Principal when requested.

2.18 Work Site Safety in Brief

The supplier shall at all times maintain work practices, procedures and standards to ensure the safety of its employees and full compliance with all Commonwealth and State statutory requirements.

3. TECHNICAL SPECIFICATIONS

3.1 General Minimum Specifications

These are the minimum specifications and guidelines required. Tenderers offering plant/vehicles with superior specifications are not limited by this list.

Six Wheel Tip Truck:

- Diesel engine
- Automatic transmission
- Power take off
- Power steering
- Cabin - Air conditioning, multimedia/radio, window tinting, GME TX3350 80 channel UHF radio
- Reverse alarm and camera
- Heavy duty floor mats
- Heavy duty canvas seat cover
- Fire extinguisher mounted outside cab
- Spare wheel and tyre with winch and mount on headboard
- Two operator's manuals and two sets of keys
- Comply with relevant Australian Design Rules and Federal and State Government Regulations
- Vehicle shall be licensed to requirements of the Road Traffic Act
- Licensed to expire on 30 June 2025
- The supplier is to clearly state availability of spares, together with both type and length of warranty
- Compliance plates year 2024 or newer
- Twin low profile LED orange beacons fitted to roof on suitable bar
- Eleven cubic metre two way tipper body
 - Constructed with Hardox steel
 - Air operated two way tailgate
 - Access rungs with drop down ladder
 - Shovel and broom racks
 - Mid mount hoist to suit two way tipping
 - Hydraulics to suit truck PTO
 - LED tail lights
- PH300 air cushion pintle hook tow hitch with air and hydraulics for tipping trailer
- Lockable toolbox under body
- Hand and foot operated air trailer brakes

Additional Requirements - Please include as part of Tender submission:

- Gross combination operating weight
- Clearly state both type and length of warranty
- Delivery date
- Provide operator training covering key function of the new vehicle
- Supply a written set of Safe Operating Procedures, covering the key functions of the normal operation of the vehicle, and any other common activities undertaken by staff in using the machine such as a written schedule of daily checks and servicing requirements

Please provide the following Qualitative and Evaluation Criteria information:

Description of Criteria	Provide as Attachment A
<p>Vehicle Operation and Capacity</p> <ul style="list-style-type: none"> • Operational - function/efficiency • Fuel consumption • Transmission operation/function • Vehicle manoeuvrability • Cab space, vision and ergonomics • Service schedule/Parts availability • Warranty (years/hours) • Date of delivery • Guaranteed delivery date <p>Value Adding Proposal (if any)</p> <ul style="list-style-type: none"> • <i>Eg Guaranteed service cost / extras Included in price</i> 	<p>“Attachment A” Vehicle Capacity</p> <p>Titled - Evaluation Criteria</p> <p>Weighting 50%</p> <p>-Value Adding Proposal</p>

3.2 Trade-in Details

Registration No.: JP009
Licence Expiry Date: 30 June 2025
Make/ Model: UD CW25-380
Build Date: 2017
VIN: JNCM1E1D4HUO19596
Approximate Kms: 223,600
Colour: White
Other: Plates will be changed to State plates as per item 3.3.



3.3 Registration

The successful Tenderer will be responsible for arranging the new vehicle to be licensed in the name of the Shire of Jerramungup (Bulk License number B0339). The current licence plate of the trade vehicle (JP009) shall be changed prior to trade.

The purchase vehicle shall be licensed at the Shire of Jerramungup until 30 June 2025. All costs associated with the registration of the vehicle shall form part of the Tender price and be paid for by the successful Tenderer. The successful Tenderer will make all necessary arrangements for the transfer of registration of the existing vehicle from the Principal to the Tenderer.

3.4 Deposit Outright Purchase

Not used.

3.5 Release of Trade Vehicle

Tenderers are advised that the trade vehicle will be in full service and will not be available for release until such time as the new vehicle is supplied and delivered to the Shire of Jerramungup Depot and has been accepted by the Principal.

3.6 Late Delivery

The purchased vehicle shall be delivered before or on the delivery date stated or within such further time as may be approved by the Principal's Representative.

4. SCHEDULE OF PRICES



SHIRE OF JERRAMUNGUP
APPENDIX A - Price Schedule

RFT 05-24 – Supply and Delivery of one Six Wheel Tip Truck and Trade of Existing Vehicle

Item Description	Price Tendered (excluding GST)	GST Component	Price Tendered (including GST)
Option 1. Supply of one Six Wheel Tip Truck as per General Minimum Specifications.			
Option 2. Option to Trade existing UD Tip Truck (JP009)			
TOTAL CHANGEOVER (if applicable) (Taking into account GST of both purchase and trade)			

Delivery Date: _____	Delivery Date Guaranteed: Yes / No
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Company Name: _____

Contact Name: _____ **Contact Number:** _____

Signature: _____ **Date:** _____

Signature of Witness: _____

APPENDIX B: General Conditions of Contract

This Contract shall be completed in accordance with AS 4000-1997: Australian Standard General Conditions of Contract.



SHIRE OF JERRAMUNGUP

8 VASEY STREET, JERRAMUNGUP WA

PO BOX 92, JERRAMUNGUP WA, 6337

PH: (08) 9835 1022

- A D D E N D U M -

DATE: 6 August 2024

SUBJECT: RFT 05-24 – Supply and Delivery of one Six Wheel Tip Truck and Trade of Existing Vehicle

ADDENDUM SoJ (1)

This addendum is forwarded to all those who have requested Tender Documents from the Shire of Jerramungup. Please confirm receipt by signing in the space below, and returning this Notice to the **Executive Assistant** via email council@jerramungup.wa.gov.au

Signature

Company Name

Details of Addendum:

To further clarify Request for Tender **RFT 05-24 – Supply and Delivery of one Six Wheel Tip Truck.**

- Price Schedule has been updated to include **Option 3 Outright Purchase of 1x 2017 UD Tip truck**

If you have any further queries, please contact Danielle Wisewould or Rachel Smith (council@jerramungup.wa.gov.au or (08) 9835 1022).

END OF TENDER ADDENDUM

Jerramungup - Bremer Bay

“Progressive, Prosperous and a Premium Place to Live and Visit”

4. SCHEDULE OF PRICES



SHIRE OF JERRAMUNGUP

APPENDIX A - Price Schedule

RFT 05-24 – Supply and Delivery of one Six Wheel Tip Truck and Trade of Existing

Item Description	Price Tendered (excluding GST)	GST Component	Price Tendered (including GST)
Option 1. Supply of one Six Wheel Tip Truck as per General Minimum Specifications.			
Option 2. Option to Trade existing UD Tip Truck (JP009)			
Option 3. Option to Purchase Outright UD Tip Truck (JP009)			
TOTAL CHANGEOVER (if applicable) (Taking into account GST of both purchase and trade)			

Delivery Date: _____	Delivery Date Guaranteed: Yes / No
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Company Name: _____

Contact Name: _____ **Contact Number:** _____

Signature: _____

Date: _____

Signature of Witness: _____