

# SHIRE OF JERRAMUNGUP



## MINUTES

### COUNCIL ORDINARY MEETING

17<sup>th</sup> OCTOBER 2012

**ORDINARY MINUTES –17<sup>th</sup> OCTOBER 2012****INDEX**

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SHIRE OF JERRAMUNGUP

ORDINARY MEETING OF COUNCIL HELD IN THE TOWN HALL, BREMER BAY ON WEDNESDAY 17<sup>th</sup> OCTOBER 2012, COMMENCING AT 1.33PM.

1. **DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The President declared the meeting open at 1.33pm

2. **RECORD OF ATTENDANCE**

Cr B Trevaskis	President
Cr R Lester	Deputy President
Cr W Bailey	Member
Cr J Iffla	Member
Cr R Parsons	Member
Cr C Daniel	Member
Mr W Parker	Chief Executive Officer
Mr B Bailey	Deputy Chief Executive Officer
Mr G Edwards	Executive Manager Infrastructure Services
Mrs C Solomon	Coordinator of Governance & Land Administration

3. **APOLOGIES**

Cr B Atkin                      Member

4. **LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil

5. **PUBLIC QUESTION TIME**

Nil

6. **APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

7. **PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

8. **DECLARATIONS OF FINANCIAL INTEREST**

Mr Bailey declared a proximity interest Item 10.3.1 - Proposed road names for Bremer Bay town centre Lot 135 (Reserve 31611) John Street, Bremer Bay. The nature of the interest is he owns land adjacent to the town centre site.

**9. CONFIRMATION OF MINUTES**

9.1 Ordinary Council Meeting held 19<sup>th</sup> September 2012

**OC121001 Moved Cr Iffla / Seconded Cr Parsons**

**That the Minutes of the Ordinary Meeting of Council held 19<sup>th</sup> September 2012 be confirmed.**

**Carried 6-0**

**W O R K S**

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<b>SUBMISSION TO:</b>	<b>Works</b>
<b>AGENDA REFERENCE:</b>	10.1.1
<b>SUBJECT:</b>	Works Report
<b>LOCATION/ADDRESS:</b>	Shire of Jerramungup
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	
<b>AUTHOR:</b>	Graham Edwards
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	8 October 2012

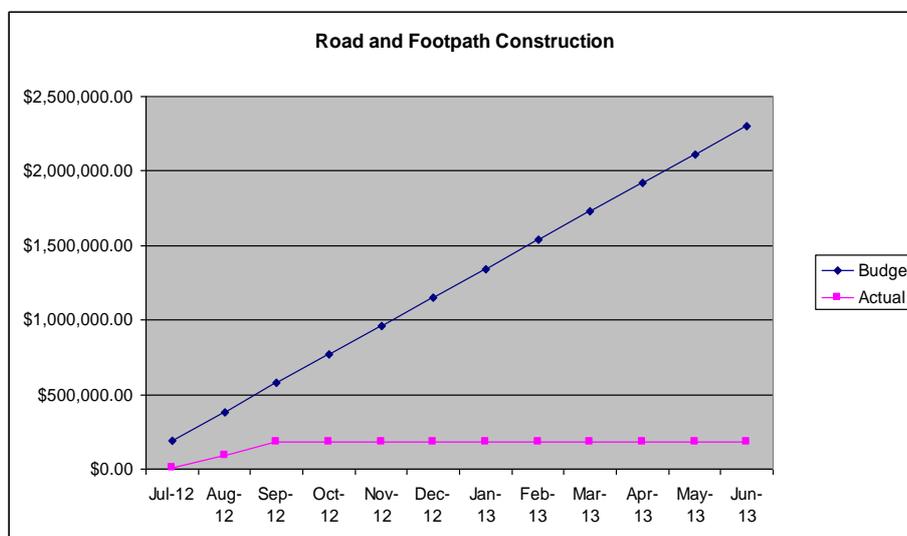
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## **ATTACHMENT**

Attachment 10.1.1(a) – Jerramungup maintenance report  
Attachment 10.1.1(b) – Bremer Bay maintenance report  
Attachment 10.1.1(c) – Rural road maintenance report  
Attachment 10.1.1(d) – 2012/13 Road Construction Programme Project Status at 30<sup>th</sup> September 2012

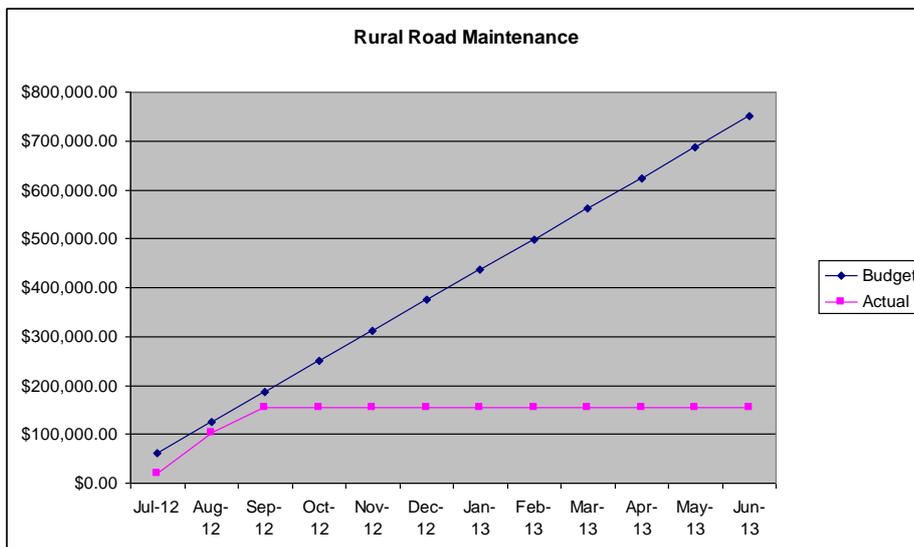
## **ROAD CONSTRUCTION**

A summary of the Road Construction Programme is attached with expenditure to the pay period ending 27 September 2012 indicated below.



## **ROAD MAINTENANCE**

The attached report indicates routine rural road maintenance undertaken during September with expenditure to the pay period ending 27 September 2012 indicated below.

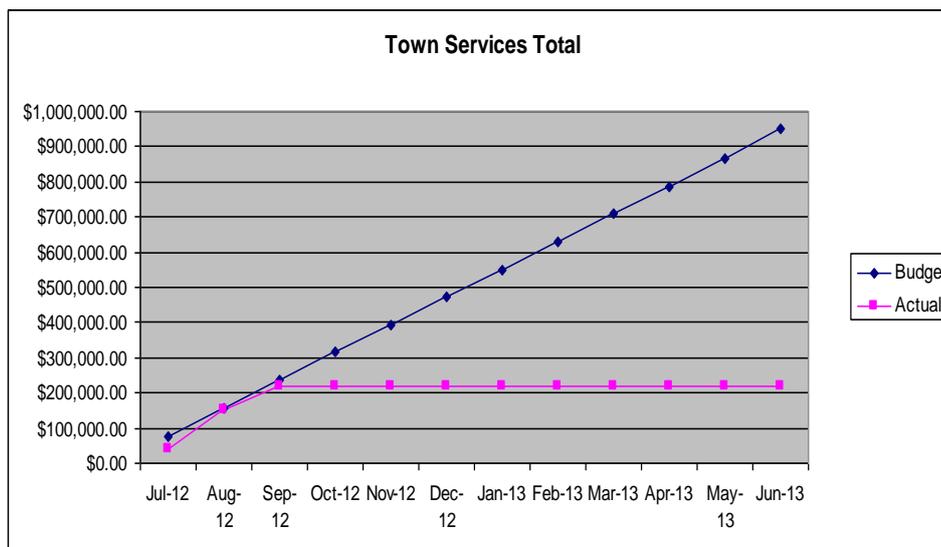


Maintenance preparation is proceeding as harvest approaches with:

- a) The Shire maintenance crew to work towards the northern sector of the Shire.
- b) The construction team, which will be in the Gairdner vicinity and with assistance by contractors, to maintain roads in the south eastern sector.
- c) Contractors to maintain the western sector.

## **TOWN SERVICES**

The attached reports indicate road maintenance undertaken at Bremer Bay and Jerramungup with overall Town Services expenditure indicated below.



**RECOMMENDATION**

That the Works Report be received.

**OC121002 Moved Cr Daniel / Seconded Cr Bailey**

**That the Works Report be received.**

**Carried 6-0**

# **FINANCE**

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<b>SUBMISSION TO:</b>	<b>Finance</b>
<b>AGENDA REFERENCE:</b>	10.2.1
<b>SUBJECT:</b>	Accounts Payable
<b>LOCATION/ADDRESS:</b>	Shire of Jerramungup
<b>NAME OF APPLICANT:</b>	
<b>AUTHOR:</b>	Mel Aitchison
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	1 <sup>st</sup> October 2012

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### **ATTACHMENT**

Attachment 10.2.1 - List of Accounts Paid to 30<sup>th</sup> September 2012

### **BACKGROUND**

<b>FUND</b>	<b>VOUCHERS</b>	<b>AMOUNTS</b>
<b>Municipal Account</b>		
Last Cheque Used	27347	
	EFT 6144 - 6234	\$224,622.34
	Cheque 27348 - 27363	\$23,794.88
	Direct Debits	\$1,017.80
<b>Municipal Account Total</b>		<b>\$249,435.02</b>
<b>Trust Account</b>		
	Nil	\$0.00
<b>Trust Account Total</b>		<b>\$0.00</b>
<b><u>Grand Total</u></b>		<b><u>\$249,435.02</u></b>

### **CERTIFICATE**

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

### **VOTING REQUIREMENTS**

Simple Majority

**RECOMMENDATION**

That the schedule of direct debits and accounts payable, totalling submitted \$249,435.02 to the Full Council on 17<sup>th</sup> October 2012 be endorsed.

**SIGNATURES**

\_\_\_\_\_  
Author

\_\_\_\_\_  
Chief Executive Officer

**OC121003 Moved Cr Parsons / Seconded Cr Bailey**

**That the schedule of direct debits and accounts payable, totalling submitted \$249,435.02 to the Full Council on 17<sup>th</sup> October 2012 be endorsed.**

**SIGNATURES**

\_\_\_\_\_  
Author

\_\_\_\_\_  
Chief Executive Officer

**Carried 6-0**

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<b>SUBMISSION TO:</b>	<b>Finance</b>
<b>AGENDA REFERENCE:</b>	10.2.2
<b>SUBJECT:</b>	Monthly Financial Report
<b>LOCATION/ADDRESS:</b>	Shire of Jerramungup
<b>AUTHOR:</b>	Brent Bailey
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	3 <sup>rd</sup> October 2012

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## **SUMMARY**

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

## **ATTACHMENT**

Attachment 10.2.2 - Monthly Financial Report – Period Ending 30<sup>th</sup> September 2012

## **BACKGROUND**

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

## **CONSULTATION**

Council financial records.

## **COMMENT**

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

## **STATUTORY REQUIREMENTS**

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity

statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next ordinary meeting after the end of the month, or if not prepared in time to the next ordinary meeting after that meeting.

### **STRATEGIC IMPLICATIONS**

Key Focus Area One: Ongoing social, economic and financial viability.

### **FINANCIAL IMPLICATIONS**

As detailed within the Monthly Financial Report

### **POLICY IMPLICATIONS**

Finance Policy 2: Detailed within Monthly Financial Report

### **VOTING REQUIREMENTS**

Simple Majority

### **RECOMMENDATION**

- 1) That Council receive the Monthly Financial Report for the period ending 30<sup>th</sup> September 2012 in accordance with Section 6.4 of the Local Government Act 1995.

**OC121004 Moved Cr Iffla / Seconded Cr Daniel**

- 1) That Council receive the Monthly Financial Report for the period ending 30<sup>th</sup> September 2012 in accordance with Section 6.4 of the Local Government Act 1995.

**Carried 6-0**

1.45pm Mr Bailey left the meeting after declaring a proximity interest Item 10.3.1 - Proposed road names for Bremer Bay town centre

**HEALTH,  
BUILDING  
&  
TOWN PLANNING**

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<b>SUBMISSION TO:</b>	<b>Health, Building &amp; Town Planning</b>
<b>AGENDA REFERENCE:</b>	10.3.1
<b>SUBJECT:</b>	Proposed road names for Bremer Bay town centre
<b>LOCATION/ADDRESS:</b>	Lot 135 (Reserve 31611) John Street, Bremer Bay
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	LU.PL.6
<b>AUTHOR:</b>	Craig Pursey, Planning Officer
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	5 October 2012

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## **SUMMARY**

The subdivision and development of the proposed Bremer Bay town centre is progressing. Before the new lots can be created road names need to be applied to the proposed roads created as part of the subdivision of Lot 135 John Street, Bremer Bay.

A series of options are presented in this report for Council's consideration, all of which have been assessed against the Geographic Names Committee (GNC) guidelines.

## **ATTACHMENTS**

Nil

## **BACKGROUND**

The Shire, together with LandCorp has been working on a Structure Plan to coordinate and guide the development of the new town centre for some time. Council adopted a structure plan for the town centre in April 2012 and forwarded this to the Department of Planning for final approval.

The Shire has been working with LandCorp to create stage 1 of the new town centre development comprising two new roads, a civic, retail and medium density residential lot. At the August 2012 meeting Council supported the subdivision of the subject site to create stage 1.

The structure plan and subdivision application are currently with the Department of Planning for assessment and adoption. The Department has indicated that they require additional information and this is being prepared by LandCorp and Shire staff.

As part of the subdivision process road names are required for all new roads proposed as part of the development.

### ***Existing Themes***

The existing roads in the Bremer Bay townsite are from a number of sources including:

- Members of the Wellstead family, original settlers of the area. These include Emma, Mary, Robert, Barbara, Bidy & George.

- Early Settlers who contributed to the local community – Murphy, Batt, Buck, Gunn, Freeman, Goorie, Barnes, McGlade, Prideaux & Shipworth.
- Local Flora– Acacia, Hakea & Yate.
- Significant local features – Gnombup Terrace (misspelt),
- Sailing Ships that historically visited Bremer Bay– Kyra & Agnes.

The Geographic Names Committee (GNC) Guidelines that guide road naming support the use of themes, one of the nearby themes could be extended to the town centre area. A copy of the GNC Guidelines are provided in the statutory section of this report.

## **CONSULTATION**

Public consultation is not required in adopting road names. However, depending upon the option chosen, Council may wish to seek public comment to further inform the process.

## **COMMENT**

### ***New roads***

The two roads highlighted in red on the plan overleaf need naming in order to facilitate the stage 1 subdivision of the town centre area. The other roads within the town centre will eventually need naming, but this may not be for some time depending upon the take up of lots in the town centre.

The naming of the new main street has potential to become reasonably contentious as the street names will be reasonably high profile names. The Council has a number of options available to them in choosing names for the town centre, these include:

1. Create a new theme specifically for the town centre
2. Use an existing theme; or
3. Extend the nearby road names.

### **New Theme**

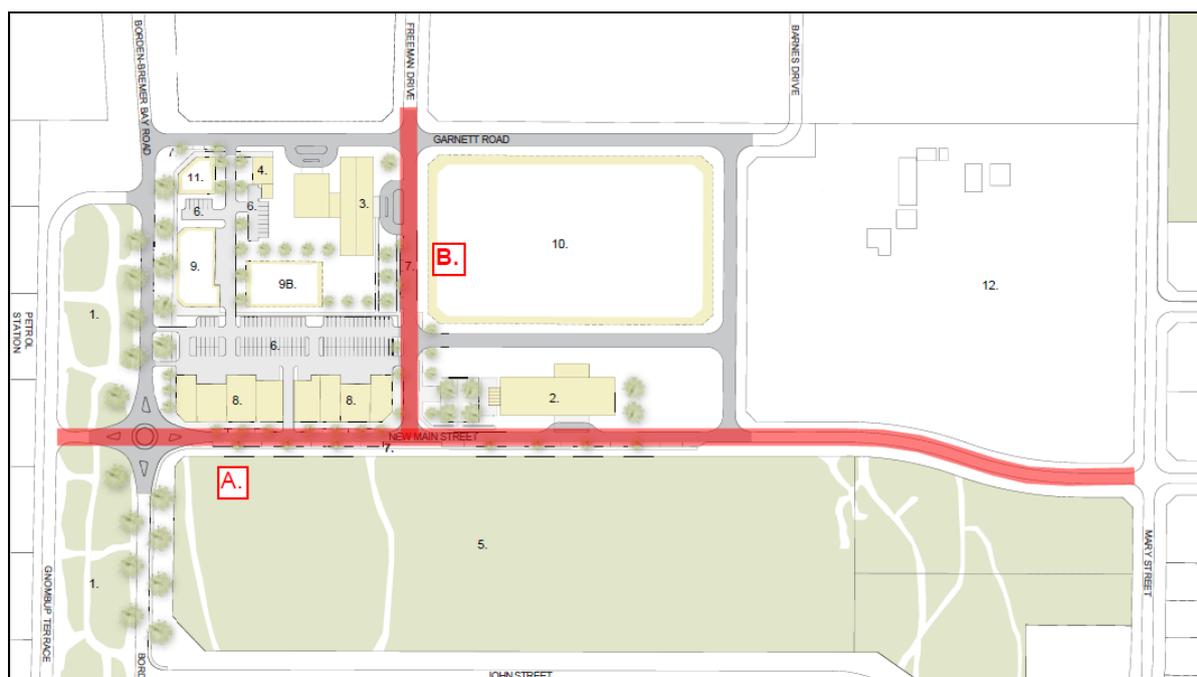
Council has the option of choosing a new theme specifically for the town centre area. This may assist in highlighting the area as distinct from the remainder of the townsite. Aboriginal names for the immediate area and local fauna are potential themes.

European history is well represented in town and it may be that well-chosen Noongar names with a relationship to the area would work. Examples include:

Banjalungup –	Noongar name for the Bremer locality
Chillion -	Sea Eagle
Mo -	Swamp Yate
Chidda -	White ochre cliffs
Pellbong -	Pelicans

If a new theme is used then this could be extended to name all roads proposed as part of the town centre development and even name the new POS reserve created as part of this development.

If a new theme is chosen then referral to key community groups is recommended.



Roads in the structure plan area that require naming in the short term highlighted in red.

### Existing Theme

The majority of road names in the Bremer Bay townsite are related to European settlement and heritage with the exception of the few local flora names and Gnombup Terrace. Choosing additional early settler names or Wellstead family members would be consistent with the surrounding road naming and would be likely to get support from the Geographic Names Committee.

Local historians and people with an interest in the local history may be contacted for more information in order to bring back recommendations to Council.

### Extend the nearby road names

Finally, the two roads proposed are effectively extensions of existing roads: Freeman Drive and Emma Street (once the land swap with the education Department has been completed).

The Freeman Drive road pavement will effectively be extended into the town centre as part of stage 1 of the structure plan. The name may simply be extended with the road pavement.

However, whilst the Main Street will eventually extend to join Emma Street, the road pavement will not connect for potentially many years. Officers from the Geographic Names Committee have advised that it is not recommended to create separate parts of the same street, even for a limited period. It has potential to cause issues for emergency services and confusion for visitors. If the Council support the extension of the name Emma Street then a temporary name would be required until the road pavement was completed.

### Conclusion

The simplest action would be to extend the name Freeman Drive and seek another early settler name for application to the main street.

However, given the long term importance of the town centre and the limited recognition of noongar heritage in Bremer Bay it may be appropriate to source easily pronounced noongar names with a relationship to the local area. If this is chosen then a list of names will be sourced from local groups and presented to the next meeting of Council.

## **STATUTORY REQUIREMENTS**

Council is required to adopt road names before recommending them to the Geographic Naming Committee for approval.

Road names are required to be supported by Council and forwarded to the Geographic Names Committee for final approval. Road names chosen are to comply with the 'Road Naming Guidelines' and are to follow the 'guiding principles of nomenclature as shown below:

### *"GUIDING PRINCIPLES OF NOMENCLATURE*

- *New names and changes of names shall have strong local community support.*
- *Names in public use shall have primary consideration.*
- *Name duplication and dual naming should be avoided, especially those in close proximity.*
- *Names of living individuals should be used only in exceptional circumstances.*
- *Names characterised as follows are to be avoided, where possible:-  
incongruous; given and surname combinations; qualified names; double names; corrupted, unduly cumbersome, obscene, derogatory or discriminating names; and commercialised names.*
- *Preferred sources of names are:-  
descriptive names appropriate to the features, pioneers, war casualties and historical events connected with the area, and names from Aboriginal languages currently or formerly identified with the general area.*
- *Generic terms must be appropriate to features described.*
- *New names proposed must be accompanied by exact information as to location, feature identification, origin, or if alteration is proposed, by a rationale.*
- *The use of the genitive apostrophe is to be avoided (e.g. Butcher's).*
- *Hyphenated words in place names shall only be used where they have been adopted in local usage. (e.g. City of Kalgoorlie-Boulder)"*

## **STRATEGIC IMPLICATIONS**

Road names are required before the town centre development may progress. The proposed structure plan aligns with a variety of the key focus areas in the Strategic Plan:

### ***Ongoing social, economic and financial viability***

*The Shire of Jerramungup will continue to grow and prosper whilst maintaining its identity and sense of place by: ...*

*...1.4 Ensuring that the availability of residential, industrial and commercial land meets demand*

***Service delivery and the environment***

*The Shire of Jerramungup will deliver a range of excellent community services whilst minimising our impact on the environment by:*

*2.1 Ensuring that growth occurs in a controlled and sustainable manner. ...*

**FINANCIAL IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**VOTING REQUIREMENTS**

Simple Majority

**RECOMMENDATION**

That Council resolve to use easily pronounced Noongar names with a relationship to Bremer Bay as a theme for road names in the town centre and that a list of names be brought back to Council's November 2012 meeting for consideration.

**Alternative Motion**

**OC121005 Moved Cr Lester / Seconded Cr Bailey**

**That Council resolve to use easily pronounced flora and fauna names with a relationship to Bremer Bay as a theme for road names in the town centre and that a list of names be brought back to Council's November 2012 meeting for consideration.**

**Carried 6-0**

Reason for variation;

Given the proximity of the Fitzgerald River National Park, Council resolved to use easily pronounced flora and fauna names with a relationship to Bremer Bay as a theme for road names in the town centre.

1.58pm Mr Bailey returned to the meeting.

**A D M I N**

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<b>SUBMISSION TO:</b>	<b>Administration</b>
<b>AGENDA REFERENCE:</b>	10.4.1
<b>SUBJECT:</b>	Administration Status Report
<b>LOCATION/ADDRESS:</b>	
<b>NAME OF APPLICANT:</b>	Shire of Jerramungup
<b>FILE REFERENCE:</b>	
<b>AUTHOR:</b>	Brent Bailey
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	2 <sup>nd</sup> October 2012

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## **SUMMARY**

This status report provides Council with an update on current projects of interest being addressed by administration.

## **ATTACHMENT**

Nil

## **PROJECT UPDATE**

### **1) Jerramungup Residential Land Developments**

Bremer Bay Realty has been appointed to sell the blocks. The blocks are now advertised on [www.realestate.com.au](http://www.realestate.com.au)

### **2) Farmland Water Response Planning**

Alternative sites are being investigated with a preferred site currently being assessed. Works are likely to commence in 2012/13.

### **3) Bremer Bay Medical Centre**

The Health Services Plan for the Shire of Jerramungup is currently with the Health Department. It is expected that the report will be released for community comment within the coming months. The Chief Executive Officer has requested a meeting with the Minister to pursue the matter further.

### **4) Bremer Bay Town Centre**

The Shire has included a provisional sum in the draft 2012/13 budget to complete stage one of the project.

Detailed design has commenced with the first draft being forwarded to the Shire for consideration.

The Structure Plan and subdivision application are currently with the WAPC for consideration.

## **5) Town Site Revitalisation – Jerramungup**

The Fitzgerald Biosphere Garden is essentially complete with a majority of the plant species being sourced, successfully propagated and now planted.

The only remaining component is the manufacture of signs. A funding application has been prepared and submitted. It is anticipated that the signage component will be completed in 2012/13.

A Request for Proposals has been advertised for the Roe Park Synthetic Surface which is largely funded by Lotterywest. A report and consideration of proposals will be presented to the November Council meeting.

## **6) Strategic Waste Management**

The final business case has been received by the Shire. Funding has been approved by the Department for Regional Development and Lands.

The Katanning site has progressed significantly with the commencement of detailed design.

Drilling has concluded on the Ravensthorpe site with Council to consider dual management of the site within the coming months.

Tenders have been received for the detailed design of the Ravensthorpe site. These will be considered at the November Ravensthorpe ordinary Council meeting and an update provided to Council thereafter.

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<b>SUBMISSION TO:</b>	<b>Administration</b>
<b>AGENDA REFERENCE:</b>	10.4.2
<b>SUBJECT:</b>	Proposed Amendment to Lease – Old Depot
<b>LOCATION/ADDRESS:</b>	
<b>NAME OF APPLICANT:</b>	DC Laser Contracting
<b>AUTHOR:</b>	Brent Bailey
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	3 <sup>rd</sup> October 2012

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## **SUMMARY**

This item addresses a request from the lessee of 2 Bennett Street to alter their lease agreement to change the payment timeframes from monthly in advance to a single payment in January. This report supports the request and seeks approval from Council to amend the lease agreement.

## **ATTACHMENT**

Confidential Attachment 10.4.2 - Existing Lease

## **BACKGROUND**

DC Laser Contracting is the current tenant of Council's old depot on 2 Bennett Street. In the original lease negotiations the parties negotiated payment of lease fees monthly. The lessees have requested that Council consider changing the payment item in the schedule to accommodate a single payment in January.

The lease for this property commenced on 1<sup>st</sup> July 2011 and will continue until 30<sup>th</sup> June 2016 (5 years).

## **CONSULTATION**

Lessees

## **COMMENT**

There is no significant implications for accommodating this request from the lessees and is driven by their business arrangements. It is recommended that Council support the amendment to the lease subject to the lessee paying any legal costs associated with the variation.

## **STATUTORY REQUIREMENTS**

The requirements under section 3.58 of the Local Government Act have been satisfied.

## **STRATEGIC IMPLICATIONS**

Key Focus Area One: Ongoing Social, Economic and Financial Viability

1.4 Ensuring that the availability of residential, industrial and commercial land meets demand.

## **FINANCIAL IMPLICATIONS**

The report proposes minor changes to Council's cash flow gained from the lease however there is no impact on total revenue.

## **POLICY IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

## **RECOMMENDATION**

That Council;

- 1) Approve a variation for the lease over 2 Bennett Street Jerramungup to state that the payment terms are a single annual lease payment on January 15<sup>th</sup> each year subject to the lessees being responsible for any legal fees incurred.

**OC121006 Moved Cr Daniel / Seconded Cr Bailey**

That Council;

- 1) **Approve a variation for the lease over 2 Bennett Street Jerramungup to state that the payment terms are a single annual lease payment on January 15<sup>th</sup> each year subject to the lessees being responsible for any legal fees incurred.**

**Carried 6-0**

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<b>SUBMISSION TO:</b>	<b>Administration</b>
<b>AGENDA REFERENCE:</b>	10.4.3
<b>SUBJECT:</b>	Electronic Access at Swimming Pool
<b>LOCATION/ADDRESS:</b>	n/a
<b>NAME OF APPLICANT:</b>	n/a
<b>AUTHOR:</b>	Brent Bailey
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	2 <sup>nd</sup> October 2012

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## **SUMMARY**

This item addresses a proposed reserve fund transfer to install electronic access at the Jerramungup Swimming Pool.

## **ATTACHMENT**

Nil

## **BACKGROUND**

Following Council taking over the management of the Jerramungup Swimming Pool there have been numerous issues with regards to public access including but not limited to the following:

- 1) Access to the swimming pool after dark
- 2) Access to the swimming pool inside school hours
- 3) Access to the swimming pool
- 4) Managing access across different levels of membership
- 5) Lost keys providing access to unknown users
- 6) Users providing their keys to other persons who haven't completed pool inductions.
- 7) Users not returning their keys at the end of the season.

## **CONSULTATION**

Nil

## **COMMENT**

In response to the above mentioned issues administration staff have approached Council's security lock service to devise an electronic access solution to establish tighter controls over the pool front gate. The proposed system will integrate with the current system in place at the Jerramungup Entertainment Centre and Administration Office.

The proposed system will have the following capabilities and advantages over the current key system:

- 1) Designate specific times where the pool gate can be opened by general users – allowing access only during daylight hours and outside of school hours.
- 2) Allow certain users e.g. Vac Swim Teachers to activate an unlocked mode for certain events.

- 3) Identify users who are accessing the gate
- 4) Bar users who have been found to be breaching swimming pool conditions.
- 5) Disable access cards which have been lost.
- 6) Disable access to cardholders who have not paid for use.

Overall the proposed system will far improve current access conditions at the swimming pool and provide Council with better statistics regarding actual swimming pool use.

The proposed installation of the electronic access is quoted at approximately \$4,000 including a number of access cards. This is beyond the current budget and this report recommends applying funds from the swimming pool reserve to this project prior to the commencement of the swimming season.

The use of funds in the reserve account for this purpose is consistent with the reserves purpose as such there is no advertising period required prior to use.

## **STATUTORY REQUIREMENTS**

### **6.11. Reserve accounts.**

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.

## **STRATEGIC IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

This report recommends the utilisation of funds held in the Swimming Pool Reserve as the project was not included in the original budget. There is currently \$6933 held in the swimming pool reserve.

## **POLICY IMPLICATIONS**

Nil

## **VOTING REQUIREMENTS**

Simple Majority

**RECOMMENDATION**

That Council approve the transfer of \$4,000 from the Swimming Pool Reserve to fund the installation of an electronic locking mechanism at the Jerramungup Swimming Pool.

**OC121007 Moved Cr Parsons / Seconded Cr Lester**

**That Council approve the transfer of \$4,000 from the Swimming Pool Reserve to fund the installation of an electronic locking mechanism at the Jerramungup Swimming Pool.**

**Carried 6-0**

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<b>SUBMISSION TO:</b>	<b>Administration</b>
<b>AGENDA REFERENCE:</b>	10.4.4
<b>SUBJECT:</b>	Jerramungup Bushfire Advisory Committee Meeting Minutes
<b>LOCATION/ADDRESS:</b>	N/A
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	
<b>AUTHOR:</b>	Charmaine Solomon
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	5 <sup>th</sup> October 2012

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### **ATTACHMENT**

Attachment 10.4.4 – Jerramungup Bushfire Advisory Committee Meeting Minutes

### **VOTING REQUIREMENTS**

Simple Majority

### **RECOMMENDATION**

THAT the minutes of the Jerramungup Bushfire Advisory Committee meeting held on Tuesday 25<sup>th</sup> September 2012 be received and the following recommendations be adopted;

1. The Jerramungup Bushfire Advisory Committee supports the following amendments to the Shire of Jerramungup fire break notice;
  - requirement to provide a minimum of 400L per harvesting machine.
  - addressing the rural lifestyle blocks on the Pallinup that are not being used for agricultural purposes.

The amended fire break notice to be applied from 2013/14.

2. The Shire of Jerramungup gazette the following Dual FCO's for the Shire;

Jerramungup / Ravensthorpe	Peter Wisewould
Jerramungup / Kent	Quentin Brown
Jerramungup / Lake Grace	Paul Hislop
Jerramungup / Gnowangerup	Ray Trevaskis
Jerramungup / Albany	Rohan Murdoch

3. That the current list of FCO's be gazetted by the Shire of Jerramungup.

Boxwood Hill

- Phil Wishart
- Rohan Murdoch
- Anthony Thomas
- Geoff Plane
- Rob Wright

Needilup

- Ray Trevaskis
- Brian Penna
- Quentin Brown
- Mark Tapscott
- Stuart Bee

Gairdner

- Alex Jones
- Damon Parker
- Bruce Hill

VES Jerramungup

- David Edwards
- Kim Parsons
- Anthony Armstrong
- Paul Hislop
- Wayne Barrett

VES Bremer Bay

- Steve Wadsworth
- Andrew Gooch
- Steve Tomasini
- John Iffla
- Rick Dorrell

**OC121008 Moved Cr Lester / Seconded Cr Bailey**

**THAT the minutes of the Jerramungup Bushfire Advisory Committee meeting held on Tuesday 25<sup>th</sup> September 2012 be received and the following recommendations be adopted;**

- 1. The Jerramungup Bushfire Advisory Committee supports the following amendments to the Shire of Jerramungup fire break notice;**
  - requirement to provide a minimum of 400L per harvesting machine.
  - addressing the rural lifestyle blocks on the Pallinup that are not being used for agricultural purposes.

**The amended fire break notice to be applied from 2013/14.**

2. The Shire of Jerramungup gazette the following Dual FCO's for the Shire;
- |                            |                 |
|----------------------------|-----------------|
| Jerramungup / Ravensthorpe | Peter Wisewould |
| Jerramungup / Kent         | Quentin Brown   |
| Jerramungup / Lake Grace   | Paul Hislop     |
| Jerramungup / Gnowangerup  | Ray Trevaskis   |
| Jerramungup / Albany       | Rohan Murdoch   |
3. That the current list of FCO's be gazetted by the Shire of Jerramungup.

**Boxwood Hill**

- Phil Wishart
- Rohan Murdoch
- Anthony Thomas
- Geoff Plane
- Rob Wright

**Needilup**

- Ray Trevaskis
- Brian Penna
- Quentin Brown
- Mark Tapscott

**Gairdner**

- Alex Jones
- Damon Parker
- Bruce Hill

**Jacup**

- Trevor Ross
- Stuart Bee
- Peter Wisewould
- Brad Bailey
- Harry Lilford

**VES Jerramungup**

- David Edwards
- Kim Parsons
- Anthony Armstrong
- Paul Hislop
- Wayne Barrett

**VES Bremer Bay**

- Steve Wadsworth
- Andrew Gooch
- Steve Tomasini
- John Iffla
- Rick Dorrell

**Carried 6-0**

# **COUNCILLOR REPORTS**

## **11. COUNCILLOR REPORTS**

### **Cr Parsons**

Attended the Needilup Centenary Celebrations

### **Cr Daniel**

Attended the Needilup Bushfire AGM

Attended the Needilup Centenary Celebrations

### **Cr Bailey**

Attended the Jerramungup Bushfire Advisory Committee AGM

Attended the Needilup Centenary Celebrations

### **Cr Lester**

Attended the handover of the Jacup fire truck

### **Cr Trevaskis**

Attended the Needilup Centenary Celebrations

## **12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY LEAVE OF THE PRESIDING MEMBER**

### **12.1 From Officers**

Cr Parsons raised concerns on the restricted vehicle access within the Jerramungup townsite. Cr Parsons requested that the issue be investigated as a matter of urgency.

Mr Parker advised he will contact Andrew Duffield from Main Roads to discuss and report back to Council.

### **12.2 From Elected Members**

Nil

## **13. NEXT MEETING/S**

13.1 Ordinary Meeting – to be held Wednesday 21<sup>st</sup> November 2012 commencing 8.30am at the Council Chambers, Jerramungup.

## **14. CLOSURE**

The President declared the meeting closed at 2.30pm.