

NOT CONFIRMED BY COUNCIL

SHIRE OF JERRAMUNGUP



MINUTES

COUNCIL ORDINARY MEETING

15th FEBRUARY 2012

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NEW BUSINESS OF AN URGENT NATURE		

SHIRE OF JERRAMUNGUP

**ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS,
JERRAMUNGUP ON WEDNESDAY 15th FEBRUARY 2012, COMMENCING AT
8.30AM.**

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 8.30am.

2. RECORD OF ATTENDANCE

Cr B Trevaskis	President
Cr R Lester	Deputy President
Cr W Bailey	Member
Cr B Atkin	Member
Cr J Iffla	Member
Cr R Parsons	Member
Cr C Daniel	Member
Mr W Parker	Chief Executive Officer
Mr B Bailey	Deputy Chief Executive Officer
Mr G Edwards	Executive Manager Infrastructure Services
Mr C Pursey	Planning Officer
Mrs C Solomon	Coordinator of Governance & Land Administration

3. APOLOGIES

Nil

4. LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PETITIONS / DEPUTATIONS / PRESENTATIONS

10.15am Australian citizenship ceremony

8. DECLARATIONS OF FINANCIAL INTEREST

Nil

9. CONFIRMATION OF MINUTES

9.1 Ordinary Council Meeting held 21st December 2011

OC120201 Moved Cr Daniel / Seconded Cr Parsons

That the Minutes of the Ordinary Meeting of Council held 21st December 2011 be confirmed.

Carried 7-0

W O R K S

SUBMISSION TO:	Works
AGENDA REFERENCE:	10.1.1
SUBJECT:	Works Report
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Graham Edwards
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	7 February 2012

ATTACHMENT

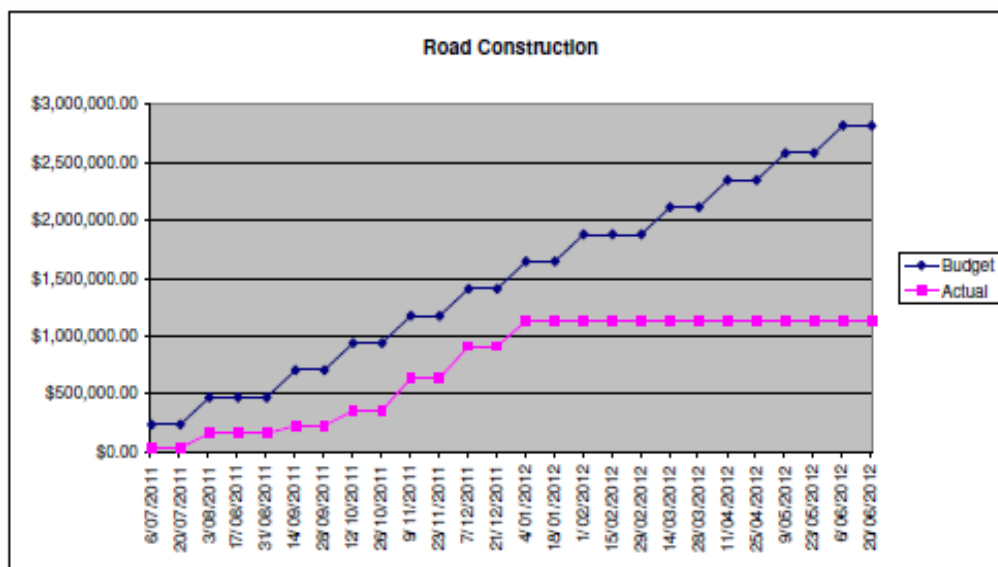
Attachment 10.1.1 (A) – Bremer Bay Maintenance Report
Attachment 10.1.1 (B) – Jerramungup Maintenance Report
Attachment 10.1.1 (C) – Rural Road Maintenance Report

ROAD CONSTRUCTION

Construction is progressing with:

- a) Formation and pavement preparation scheduled for Devils Creek, with sealing anticipated during March.
- b) The construction of Swamp Road is progressing, with 3km of road sealed and completion of the project anticipated in March.
- c) Pavement repair is to be undertaken on Vasey Street as part of the Jerramungup revitalisation project. Additional resealing will be considered on Derrick Street following the completion of pavement repairs.
- d) Drainage reinstatement and pavement repairs are in progress on Gairdner South Road.

The graph below indicates that road construction is behind schedule however significant expenditure is not included and there are substantial costs associated with the forthcoming sealing of Swamp Road and Devils Creek Roads.

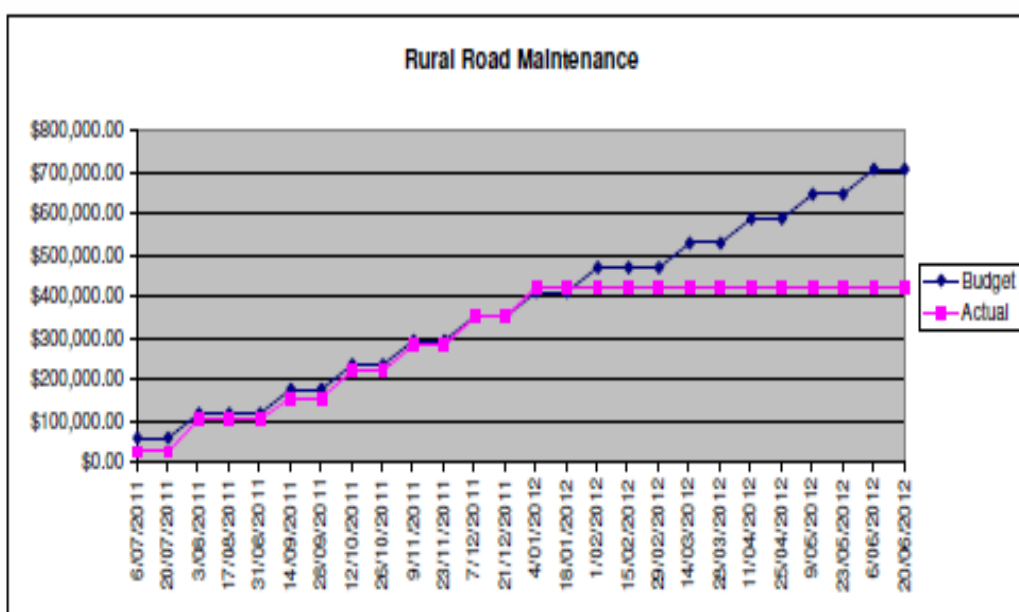


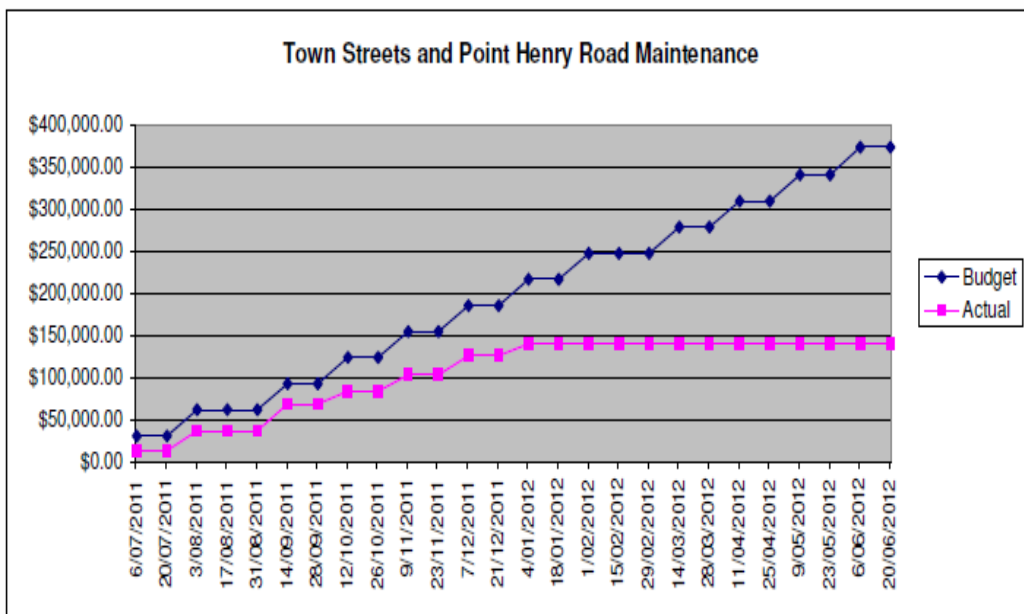
ROAD MAINTENANCE

The attached reports indicate where road maintenance has been undertaken and the associated expenditure during December - January for Bremer Bay, Jerramungup and the rural area.

As indicated below, road and street maintenance expenditure to date is at an acceptable level bearing in mind, that:

- The demands on the Rural Road Maintenance budget caused by recent wet weather and harvest.
- Substantial repairs are required to streets, including Derrick and Bennett Streets in Jerramungup.





The contribution of employees and contractors associated with high profile projects such as Swamp Road and Devils Creek Road is readily apparent.

The contribution of six (6) full time and four (4) part time Town Services and Rural Maintenance employees, who deliver routine maintenance services to Bremer Bay, Jerramungup and the rural area, is readily overlooked.

It is unfair and unrealistic to expect that every demand will be satisfied, however the collective contribution of the employees, whose services include roads, streets, drainage systems, parks, waste facilities, airstrips, cemeteries, public toilets, coastal amenities and building grounds, is acknowledged.

RECOMMENDATION

That the Works Report be received.

OC120202 Moved Cr Lester / Seconded Cr Bailey

That the Works Report be received.

Carried 7-0

SUBMISSION TO:	Works
AGENDA REFERENCE:	10.1.2
SUBJECT:	2011 / 12 Road Construction
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	
FILE REFERENCE:	
AUTHOR:	Graham Edwards
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	6 February 2012

SUMMARY

The report is to consider potential projects for the reallocation of funds currently budgeted to construction of the Bremer Bay Town Centre.

ATTACHMENT

Nil

BACKGROUND

The Adopted 2011 / 2012 Road Construction Programme includes an allocation of \$548,207 for development of the Bremer Bay Town Centre.

Although preliminary design activities are progressing, construction will not proceed during the 2011 / 2012 financial year.

A "Roads to Recovery" funded amount of \$223,385 is available for reallocation to other road projects.

CONSULTATION

The reallocation of Roads to Recovery funds was foreshadowed at the December 2011 meeting of Council.

COMMENT

Projects which might be considered for the reallocation of Roads to Recovery funds from the Bremer Bay Town Centre are:

Swamp Road

A 9.5 kilometre section, which extends either side of Devils Creek South Road, is a maintenance concern throughout the year, having sand holes and corrugations during the summer months and becoming rutted, muddy and slippery during the winter.

This section of Swamp Road was the subject of a ratepayer petition, which was presented to Council in December 2011.

The entire 9.5 kilometre section requires forming and gravel sheeting however the 3.5 kilometres to the east of Devils Creek South Road is particularly poor.

The expenditure of \$223,385 is justifiable and:

- a) Would continue the improvement of Swamp Road, which commenced in 2005 / 2006 and cost in excess of \$850,000 prior to the current expenditure as part of the Fitzgerald River National Park Upgrade project.
- b) It would be operationally efficient to carry out the work in conjunction with major construction projects, on the eastern portion of Swamp Road and Devils Creek Road.

Devils Creek South Road

The available \$223,385 could readily be spent on improvements to the 24 km long Devils Creek South Road, from Bremer Bay Road to Devils Creek Road.

In particular, the northern portion from Swamp Road to Devils Creek Road is prone to regular flooding at the Devils Creek crossing and approximately 2 km north of Swamp Road.

The road:

- a) Attracts regular complaint, often from school bus operators.
- b) Is the sole road access to three (3) titles, albeit that two (2) of the landowners own adjacent property.
- c) Provides access to an extractive industry.
- d) Is a link between Bremer Bay Road and Devils Creek Road.

Boxwood – Needilup Locality

Boxwood–Ongerup, Corackerup, Norman, Monjebup, Marnigarup West, Coweilellup, Carney and Stock Roads variously attract regular complaint.

The roads are subject to storm events and:

- a) Frequently suffer damage of the many creek crossings, with improvement being warranted.
- b) Although comparatively resilient during summer, become muddy and slippery during wet weather due to the high clay content of the subgrade material. Gravel sheeting to improve the pavement, would be expensive over such a road length and the cost / benefit might be arguable, but it could be justified.

Improvements are also warranted at numerous other sites which include:

- a) A stony crest on Boxwood –Ongerup Road, approximately three (3) km west of Monjebup Road.
- b) Several sharp, narrow curves on Corackerup Road, Norman Road and Coweilellup Road.

The available \$223,385 could be readily and expended on beneficial improvements at specific sites in this area.

Jerramungup – Jacup Locality

Jerramungup North, Rabbit Proof Fence, Brook, Exchange, Cameron, Jacup North and Middamidjup Roads all require significant, regular maintenance to address corrugations and sand holes.

These roads are generally on a poor subgrade with little pavement material and are particularly prone to failure during the harvest period.

A total of \$131,532 was expended to maintain these roads between October 2011 and January 2012 as follows:

Road	Length (km)	Amount	\$ / km
Jerramungup North Road	19.3	\$26,162	\$1,356
Rabbit Proof Fence Road	39.2	\$21,483	\$548
Brook Road	18.2	\$23,283	\$1279
Exchange Road	12.6	\$11,683	\$927
Cameron Road	12.6	\$7,987	\$634
Jacup North Road	34.4	\$30,609	\$890
Middamidjup Road	20.1	\$10,325	\$514

The expenditure of \$223,385 for formation and gravel pavement improvements is warranted and would benefit any of these roads.

Although simplistic, the indicative average expenditure per kilometre for Jerramungup North and Brook Roads would appear to be a priority.

Lake Magenta Road

Lake Magenta Road has twice suffered substantial damage to flood and culvert crossings, following severe storm events during the last 6 years.

The expenditure of \$223,385 would be insufficient to mitigate all sites along the entire 29 km of road within the Shire of Jerramungup.

Nonetheless, improvements are warranted and the amount would allow significant improvement of the first 10 km northward from South Coast Highway.

STATUTORY REQUIREMENTS

It is a statutory requirement that Roads to Recovery funds are spent on road projects.

STRATEGIC IMPLICATIONS

An alignment is drawn with the 2009 - 2014 Strategic Plan through:

Building and road infrastructure

The Shire of Jerramungup will provide the community with quality road and building infrastructure by ensuring that built infrastructure is well utilised and maintained.

FINANCIAL IMPLICATIONS

There is no overall financial impact.

The funds are sourced from the Federal Government's Roads to Recovery Programme and the reallocation must be to road projects.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council reallocate \$223,385 of 2011/2012 Roads to Recovery Funding from the Bremer Bay Town Centre Project to Swamp Road, commencing 3.5 km east of Devils Creek South Road and progressing westwards for approximately 7 km.

OC120203 Moved Cr Bailey / Seconded Cr Atkin

That Council reallocate \$223,385 of 2011/2012 Roads to Recovery Funding from the Bremer Bay Town Centre Project to Swamp Road, commencing 3.5 km east of Devils Creek South Road and progressing westwards for approximately 7 km.

Carried 7-0

FINANCE

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.1
SUBJECT:	Accounts Payable
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	
AUTHOR:	Mel Aitchison
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	1 st February 2012

ATTACHMENT

Attachment 10.2.1 - List of Accounts Paid to 31st January 2012

BACKGROUND

FUND	VOUCHERS	AMOUNTS
Municipal Account		
Last Cheque Used	27140	
	EFT 5049 - 5205	\$698,045.95
	EFT 5206	Cancelled
	EFT 5207 - 5272	\$221,978.23
	Cheque 27141 - 27145	\$873.55
	Cheque 27146 - 27149	Cancelled
	Cheque 27150 - 27153	\$5,684.16
	Cheque 27154 - 27154	Cancelled
	Cheque 27155 - 27196	\$31,511.77
	Direct Debits	\$6,1059.75
Municipal Account Total		\$1,019,153.41
Trust Account		
Trust Account Total		\$0.00
<u>Grand Total</u>		<u>\$1,019,153.41</u>
<u>Combined Grand Total</u>		<u>\$1,019,153.41</u>

CERTIFICATE

This schedule of accounts as presented, which was submitted to each member of the Council, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices computation, and costings and the amounts shown have been paid.

SIGNED BY PRESIDENT

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21st MARCH 2012

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the schedule of direct debits and accounts payable, totalling submitted \$1,019,153.41 to the Full Council on 15th February 2012 be endorsed.

SIGNATURES

Author

Chief Executive Officer

9.10am Cr Daniel left the meeting.

9.12am Cr Daniel entered the meeting.

OC120204 Moved Cr Iffla / Seconded Cr Parsons

That the schedule of direct debits and accounts payable, totalling submitted \$1,019,153.41 to the Full Council on 15th February 2012 be endorsed.

SIGNATURES

Author

Chief Executive Officer

Carried 7-0

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.2
SUBJECT:	Monthly Financial Report
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Brent Bailey
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	2 nd February 2012

SUMMARY

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

ATTACHMENT

Attachment 10.2.2 - Monthly Financial Report – Period Ending 31st December 2011

BACKGROUND

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

CONSULTATION

Council financial records.

COMMENT

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

STATUTORY REQUIREMENTS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next ordinary meeting after the end of the month, or if not prepared in time to the next ordinary meeting after that meeting.

STRATEGIC IMPLICATIONS

Key Focus Area One: Ongoing social, economic and financial viability.

FINANCIAL IMPLICATIONS

As detailed within the Monthly Financial Report

POLICY IMPLICATIONS

Finance Policy 2: Detailed within Monthly Financial Report

VOTING REQUIREMENTS

Simple Majority

9.16am Mr Edwards left the meeting.

RECOMMENDATION

- 1) That Council receive the Monthly Financial Report for the period ending 31st December 2011 in accordance with Section 6.4 of the Local Government Act 1995.

OC120205 Moved Cr Bailey / Seconded Cr Lester

- 1) That Council receive the Monthly Financial Report for the period ending 31st December 2011 in accordance with Section 6.4 of the Local Government Act 1995.

Carried 7-0

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.3
SUBJECT:	Monthly Financial Report
LOCATION/ADDRESS:	Shire of Jerramungup
AUTHOR:	Brent Bailey
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	2 nd February 2012

SUMMARY

This report presents the monthly financial report to Council which is provided as an attachment to the agenda. The recommendation is to receive the monthly financial report.

ATTACHMENT

Attachment 10.2.3 - Monthly Financial Report – Period Ending 31st January 2012

BACKGROUND

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

CONSULTATION

Council financial records.

COMMENT

This report contains annual budget estimates, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the budget and actual amounts where they are not associated to timing differences for the purpose of keeping Council abreast of the current financial position.

STATUTORY REQUIREMENTS

Section 6.4 of the Local Government Act 1995 and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require that financial activity statement reports are provided each month reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month.

The report is to be presented at either the next ordinary meeting after the end of the month, or if not prepared in time to the next ordinary meeting after that meeting.

STRATEGIC IMPLICATIONS

Key Focus Area One: Ongoing social, economic and financial viability.

FINANCIAL IMPLICATIONS

As detailed within the Monthly Financial Report

POLICY IMPLICATIONS

Finance Policy 2: Detailed within Monthly Financial Report

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

- 1) That Council receive the Monthly Financial Report for the period ending 31st January 2012 in accordance with Section 6.4 of the Local Government Act 1995.

OC120206 Moved Cr Daniel / Seconded Cr Iffla

- 1) That Council receive the Monthly Financial Report for the period ending 31st January 2012 in accordance with Section 6.4 of the Local Government Act 1995.

Carried 7-0

SUBMISSION TO:	Finance
AGENDA REFERENCE:	10.2.4
SUBJECT:	Budget Review 2011 / 2012
LOCATION/ADDRESS:	
NAME OF APPLICANT:	Shire of Jerramungup
FILE REFERENCE:	
AUTHOR:	Brent Bailey
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	2 February 2012

SUMMARY

This item addresses Council's annual statutory budget review and gives an indication and projection of the end of year financial position. Based on current expenditure patterns and review of major projects Council is projected to carry forward funds into 2012/2013 associated with incomplete capital works projects.

ATTACHMENT

Attachment 10.2.4 - Budget Review Report

BACKGROUND

Under Regulation 33A (2) and (3) of the *Financial Management Regulations*, a budget review is to be undertaken by Senior Staff, the results of which are to be presented to Council within 30 days of completion and then forwarded to the Department of Local Government and Regional Development, along with Council's determination.

A budget review was undertaken by the Deputy Chief Executive Officer using figures to 31st January 2012. The attached financials take on a similar format to Council's monthly statements. The results are hereby reviewed and submitted to be received by Council.

CONSULTATION

Senior Officers
Council Financial Accounts

COMMENT

These projections are estimates done to the best of the abilities of the staff involved consulting with current accounts, forecasted expenditures and current budgets. These estimates do not guarantee that the 2011/2012 projected results will match the end of year result as there are many external influences that can have a bearing on Council's capacity for expenditure.

Contained within the attachment is a listing of areas of material variance for Council's information and consideration.

In summary the overall income and expenditure pattern is tracking well this financial year with most projects expected to be complete prior to June 30 2012. It is forecast

SIGNED BY PRESIDENT

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21st MARCH 2012

that there will be a small permanent surplus associated with the operating accounts. Areas which will require review and monitoring are mainly associated with waste site management. This has been an ongoing concern and the overall deficit is forecasted at approximately \$63,000. This amount is currently being absorbed through other areas of under-expenditure in community amenities and within the town services budget.

There will also be a timing difference surplus associated with the Bremer Bay Town Centre project funded by Royalties for Regions and the unlikely sale of the lots on Collins Street. The small surplus forecasted will provide sufficient funds for continued operations at normal levels in July and until rates and other larger funding streams are recognised early in the new financial year.

STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996 **Part 3 Annual budget — s. 6.2**

33A. Review of budget

(1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.

(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

(3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

**Absolute majority required.*

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

STRATEGIC IMPLICATIONS

Key Focus Area One: Ongoing social, economic and financial viability.

FINANCIAL IMPLICATIONS

End of Year Financial Forecast as attached.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

SIGNED BY PRESIDENT

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21st MARCH 2012

9.20am Mr Edwards entered the meeting.

RECOMMENDATION

- 1) That Council adopt the Budget Review for the financial year 2010/2011 that was conducted in accordance with Regulation 33A (2) and (3) of the *Local Government (Financial Management) Regulations 1996*.
- 2) That Council endorse the following budget amendments:
 - a. Reallocate \$223,385 of 2011/2012 Roads to Recovery Funding from the Bremer Bay Town Centre Project to_____.
 - b. Reallocate \$105,000 from the Jerramungup Entertainment Centre operating account 111000.02 to Jerramungup Entertainment Centre Capital Works Job Number A46.
 - c. Reallocate \$3,591 from Job H1G – 4 Derrick Street Grounds to Capital Works Job A790 – 4 Derrick Street – Reticulation and Tank.

OC120207 Moved Cr Iffla / Seconded Cr Atkin

- 1) That Council adopt the Budget Review for the financial year 2010/2011 that was conducted in accordance with Regulation 33A (2) and (3) of the *Local Government (Financial Management) Regulations 1996*.
- 2) That Council endorse the following budget amendments:
 - a. Reallocate \$223,385 of 2011/2012 Roads to Recovery Funding from the Bremer Bay Town Centre Project to Swamp Road.
 - b. Reallocate \$105,000 from the Jerramungup Entertainment Centre operating account 111000.02 to Jerramungup Entertainment Centre Capital Works Job Number A46.
 - c. Reallocate \$3,591 from Job H1G – 4 Derrick Street Grounds to Capital Works Job A790 – 4 Derrick Street – Reticulation and Tank.

Carried by Absolute Majority 7-0

HEALTH, BUILDING & TOWN PLANNING

SUBMISSION TO:	Health, Building and Town Planning
AGENDA REFERENCE:	10.3.1
SUBJECT:	Proposed outdoor play area extension
LOCATION/ADDRESS:	Reserve 26384, Lot 649 Mary Street, Bremer Bay
NAME OF APPLICANT:	Ms Heidi Johnston as contact person for the Bremer Bay Occasional Child Care Centre
FILE REFERENCE:	A1604249
AUTHOR:	Planning Officer, Craig Pursey
DISCLOSURE OF ANY INTEREST:	The author of this report has a child who attends playgroup in the same building.
DATE OF REPORT:	2 February 2012

SUMMARY

The Bremer Bay Occasional Child Care Centre committee have applied to extend the existing outdoor play area at the occasional day care centre.

The outdoor area is an extension of an existing use, approval is recommended.

ATTACHMENT

Attachment 10.3.1 – Applicant's site plan and justification

BACKGROUND

Location / site description

Reserve 26384, Lot 649 Mary Street, Bremer Bay is developed with the Bremer Bay Community Resource Centre, Town Hall and Occasional Child Care Centre. The whole Reserve is under the management of the Shire of Jerramungup, the buildings are leased to the Bremer Bay Community Resource Centre.

The eastern portion of the building is occupied by the Child Care Centre. The Child Care Centre includes an outdoor area developed with a shaded area encompassing a small cubby house, slide and sandpit along with a small grassed area.

The Child Care Centre has the staff and capacity to cater for up to 15 children ranging in ages from 6 weeks to 6 years.



The Bremer Bay Community Resource Centre (Landgate 2010)

Zoning

The subject site is reserved for 'Public Purposes – 'Civic and Cultural' under the Shire of Jerramungup Local Planning Scheme No 2 (the Scheme). Clause 3.4.1 of the Scheme requires development within a local reserve to gain planning approval.

Council is to have regard for matters such as the ultimate purpose of the reserve.

COMMENT

Description of proposal

An application has been received to extend the existing outdoor play area at the Bremer Bay Occasional Child Care Centre. The extension is proposed to:

- Provide for additional space that will allow for the separation of younger children that will effectively double the outdoor area;
- Develop a swing set, consisting of an infant swing seat and child's seat to cater for children of all ages; and
- Extension of the fencing and possibly shaded areas into the future.

A copy of a letter and plan provided by the applicant are at Attachment A.

Scheme Requirements – planning consideration

Reserve Purpose

As explained in the background of this report Council is to have regard for the ultimate purpose of the Reserve. The outdoor play area is an extension of an existing use and is consistent with the purpose of the Reserve.

Other Considerations

The subject site backs onto a residential area with only one house in Emma Street nearby. The increase in the size of the outdoor play area will not increase the maximum capacity of the Child Care Centre so there will effectively be the same number of children using the space. Therefore the noise generated will be the same.

There is a potential for a slight increase in noise from the outdoor play area moving closer to the existing residence in the area.

Conclusion

The proposed extension of the outdoor play area is a minor extension of an existing land use with little potential to affect the surrounding land residential area.

Approval is recommended.

STRATEGIC IMPLICATIONS

Nil

STATUTORY REQUIREMENTS

The applicant has a right of review to the State Administrative Tribunal if aggrieved by any decision made by the Council.

FINANCIAL IMPLICATIONS

A change in the lease arrangements maybe required as a consequence of supporting this proposal. This will be addressed in a separate report to be presented to Council at a later date. There may be costs involved in administering this process.

POLICY IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council approve the application lodged by the Bremer Bay Occasional Child Care Centre to extend the outdoor play area at Lot 649 Mary Street, Bremer Bay.

OC120208 Moved Cr Daniel / Seconded Cr Iffla

That Council approve the application lodged by the Bremer Bay Occasional Child Care Centre to extend the outdoor play area at Lot 649 Mary Street, Bremer Bay.

Carried 7-0

Mr Parker withdrew Item 10.3.2 – Draft Local Planning Policy 17 – Water Conservation from the meeting to readvertise the Draft Policy locally giving details of where the draft policy may be inspected, the subject and nature of the Draft Policy and inviting written submissions. This item will be presented at the April Ordinary Meeting of Council.

SUBMISSION TO:	Health, Building and Town Planning
AGENDA REFERENCE:	10.3.2
SUBJECT:	Proposed Limited Review of the Shire's Local Planning Strategy
LOCATION/ADDRESS:	Whole of Shire
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Planning Officer, Craig Pursey
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	27 January 2012

SUMMARY

Council is to consider adopting the limited review of the Local Planning Strategy for final approval.

The Council adopted a draft review of the Local Planning Strategy in December 2010, the strategy was advertised for public comment and a number of submissions have been received.

This report recommends adopting the Limited Strategy Review for final approval subject to a number of modifications and that it be forwarded to the WAPC for final endorsement.

ATTACHMENT

Attachment 10.3.3 (A) - WAPC permission to advertise
Attachment 10.3.3 (B) - Public Information Sheet
Attachment 10.3.3 (C) - Schedule of submissions

BACKGROUND

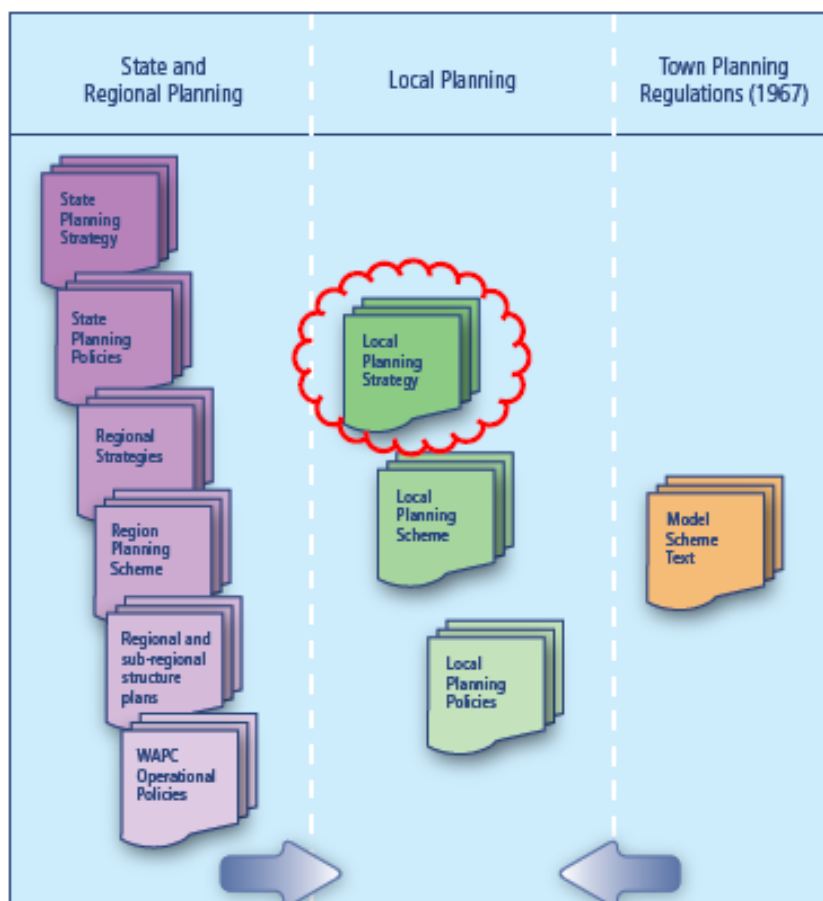
The Shire of Jerramungup Local Planning Strategy (June 2006)

The current Local Planning Strategy (the Strategy) was formally endorsed by the Western Australian Planning Commission (WAPC) on the 13 June 2006.

The Strategy is a guiding document that sets out the long-term planning direction for the Shire of Jerramungup, applies state and regional policies, and provides the rationale for the zones and other provisions of the Scheme.

The underlying objective for the Local Planning Strategy is to provide for existing and anticipated land uses, to enable new land requirements to be appropriately accommodated as they arise, and to ensure that natural resources are protected and managed for the present and future needs of the community.

The Strategy fits into the local planning processes as described in the diagram overleaf.



Broad diagram of Planning System in WA

The Proposed Review

Normally, Local Planning Strategies are reviewed or amended as part of the review of a Local Planning Scheme. In this case the Shire's Local Planning Scheme is only three years old and therefore a trigger to fully review the Strategy is not due for another 2 years. However, the WAPC recognise that there may be occasions where changes in local circumstances necessitate a review or amendment such as those involving:

- *“major development initiatives not anticipated at the time the strategy was prepared;*
- *provision of major social or physical infrastructure (educational, transport, communications, recreational and community);*
- *economic environment (employment, markets, industry, productivity);*
- *physical environment (climate, natural resource requirements, flora/fauna); and*
- *social makeup of the community (population, age, skills, health, lifestyle).”*

(Local Planning Manual, WAPC March 2010)

In the Shire's case there have been a number of strategic decisions and recent developments that are needed to be accommodated in the Shire's long term planning and have necessitated the proposed Limited Review. These include:

1. *A need to identify and provide Industrial land to service business needs and demand in Bremer Bay. The original Strategy identifies that locations for rural residential or residential uses to the west of Bremer Bay townsite should not be committed prior to resolving issues relating to Industrial land supply. The Strategy needs to resolve this issue before landuse decisions can be determined for land on the fringe of the Bremer Bay townsite.*
2. *The existing Strategy and Town Planning Scheme recognises Public Drinking Water Source Areas (PDWSA). The PDWSA's have been reviewed as part of the Bremer Bay Water Reserve Draft Drinking Water Source Protection Plan (by the Department of Water). Potential decreases in land affected by Priority 1 and Priority 2 areas and protection zones influence future opportunities for growth in the Bremer Bay townsite.*
3. *The need to plan for potential increases in population associated with a planned mine (between Albany and Bremer Bay).*
4. *The need to review existing land availability to cater for a range of lifestyle and accommodation needs.*
5. *Existing and proposed scheme amendments which are outside of the current identified strategy growth areas.*
6. *A need to ensure the Local Planning Strategy is updated, remains current, and continues to operate effectively to guide strategic planning decisions by the Shire of Jerramungup and the Western Australian Planning Commission."*

(Gray & Lewis – 2010 Limited Review)

Additionally, the Department of Planning has indicated that they are unwilling to adopt Scheme Amendment 6, the amendment that will create the Shire's industrial area in Bremer Bay, until the Strategy been reviewed to show how it will fit into the wider strategic picture. If this attitude extends to other proposals within the Shire should the Southdown Mine start, then considerable pressure could be brought to bear on the Council in the future without a review of the Strategy in place.

Gray and Lewis were instrumental in preparing the existing Strategy and were commissioned to prepare the current review. The review adequately updates the current Strategy document.

Amendment Process

It is proposed that the limited review before Council is treated as an amendment to the existing Strategy.

The formal process for reviewing the Strategy generally covers the following steps:

1. preparation of draft strategy;
2. consideration of draft strategy by local government;
3. consultation on draft strategy (optional);

4. adoption of strategy by local government;
5. assessment of strategy by Commission against state and regional policy (for consent to advertise);
6. advertisement of strategy for public comment and referral to agencies;
7. consideration of submissions by local government, modification (if necessary) and adoption;
8. submission of modified strategy to Commission for final endorsement;
9. endorsement of final strategy by Commission.

This process is fully expanded in the Statutory section of this report.

We are currently at task 7 of the above process. This report recommends adoption of the Local Planning Strategy Review subject to modifications and forwarding it to WAPC for final endorsement.

Previous Council decision – December 2010

Council considered the Local Planning Strategy review at its December 2010 meeting where it was resolved as follows:

“That Council;

- 1. Adopt the Limited Review 2010 prepared by Gray and Lewis Land Use Planners on behalf of the Shire of Jerramungup and forward the document to the Western Australian Planning Commission for permission to advertise.*
- 2. The WAPC be requested to process the Limited Review as an amendment to the existing Strategy.”*

CONSULTATION

The WAPC granted consent to advertise on the 27 May 2011 subject to a number of modifications (refer to Attachment 10.3.3 (A) for a copy of the WAPC response). None of these modifications substantially affected the direction proposed in the Local Planning Strategy review (the Strategy) and advertising of the Strategy commenced on the 19 August 2011.

The Strategy was advertised for a period of 42 days in the following manner:

- Adverts in the local papers;
- Individual letters to government agencies, surrounding Shire’s, regular developers in the Shire and planning and surveying consultancies that operate regularly in the Shire;
- Public notices on all community notice boards throughout the Shire; and
- Preparation and distribution of an information sheet (see Attachment 10.3.3 (B))

The advertising period closed on the 30 September 2011 during which time a total of 18 submissions were received. These are summarised in a Table of Submissions – Attachment 10.3.3 (C).

A wide variety of issues were raised in the submissions, these are discussed in the comments section of this report below.

COMMENT

Of the 18 submissions received 16 were from government agencies and corporations and 2 are from private individuals. These are summarised in the Schedule of Submissions at Attachment 10.3.3 (C) along with an assessment of the submission and recommendations as to how the submission should be addressed.

The Schedule of Submissions makes recommendations as to whether submissions should be noted or upheld and makes recommendations for changes to the document accordingly.

The majority of the issues raised have not resulted in sweeping changes to the Strategy document. The environmental agencies (Departments of Water, Environment and Conservation & the EPA) provided a great deal of detail on the environmental section of the document. However, this section was prepared and adopted in 2006. The current review is intended as a limited review to accommodate a number of strategic changes, it is not intended as a complete review of the Strategy document. The information presented can be used in future full reviews of the Strategy.

Many of the comments raised in the submissions were of a nature that needs to be addressed by other processes such as the Shire of Jerramungup's Strategic Plan that will accommodate specific projects and prioritise them later this year.

The Strategy document should provide the broad, strategic land use planning direction for the Shire rather than acknowledge too many individual projects.

Modifications

The Schedule of Submissions recommends 'upholding' 27 modifications; some minor, some with more serious implications for the Strategy. The Schedule of Submissions is at Attachment 10.3.3 (C) and forms part of this report. The major modifications recommended by this report are presented in more detail below.

Lots 2 and 9012 Wellstead Road, Bremer Bay

This land is owned by Max Wellstead and has been identified by the Point Henry Limited Rural Strategy and accepted by Council resolution in November 2005 as being future rural residential and tourism land. The Strategy failed to pick up on this and it is recommended to acknowledge these lots as having potential for 'Rural Residential' development subject to a scheme amendment, and addressing issues such as fire management, environmental assessment, land capability etc.

Department of Environment and Conservation (DEC)

The Department has provided a detailed 17 page submission on the Strategy that makes comments on each section and specific paragraph in the draft Strategy.

Of the 17 pages of suggested changes many are recommendations as to how the environmental parts of the document should be changed. Many of these proposed changes are not supported at this stage for the following reason stated in the Schedule of Submissions prepared by Gray & Lewis:

“The Shire only requires approval of the WAPC for the changes it has made to the 2006 Local Planning Strategy. Whilst it is unfortunate that DEC was not involved in the original 2006 Strategy, it needs to be recognised that the Shire has limited resources and budget which dictates the extent of the limited review. The Shire does not have an environmental officer however where possible, the revised strategy includes updated information that was readily accessible.

The Shire has not made substantial changes to the environmental sections of the Strategy which were already approved in 2006. The Shire concentrated it's resources on refining mapping for long term growth, and updating the strategy to include recent scheme amendment proposals and approved subdivisions.”

The level of detail provided by the DEC is in part difficult to include in a limited review. However, it will prove useful when the Shire next undertakes a full review of the Strategy at some time in the future.

There are a number of changes that have been included, the most important of which are:

- The significant macro-corridors that run through the Shire area are to be noted in the text within the Strategy.
- An objective for the Strategy was added to “...*protect and encourage the viable use and development of cleared land for traditional farming and agricultural purposes in ways which retain environmental and conservation values.*”
- Generally update the environmental references where the DEC are clearly the most likely agency who will know the details concerned. These include reserve names, management regimes and plant names.
- Recognition of the importance of the existing vegetation through the Bremer Bay Town Centre.
- Include reference to the vegetated corridor along the western edge of Lot 109 Borden-Bremer Bay Road as part of a larger vegetation corridor through this area.
- Stress the requirement and importance to liaise with the DEC as part of the preparation and assessment of scheme amendment documents and structure planning in all townsite expansion areas.
- Clarify the Strategy in regard to the remaining area in Point Henry. The DEC is clearly opposed to further development in this area. The Shire has an adopted Limited Rural Strategy that guides development of this area. It is recommended to clarify that there is to be no further subdivision of existing lots within the Rural Residential zone on Point Henry. Also, that those areas identified by the Limited

Rural Strategy, but as yet undeveloped, will need to provide comprehensive flora, fauna and fire assessments and provide development solutions that balance the need for fire management and retention of vegetation and the natural environment.

- Finally, add a strategy to the Bremer Bay and Jerramungup areas that clearly states the need to “...*protect, conserve and enhance the environmental values and natural landscape ... for the benefit of current and future generations while providing appropriate development opportunities to promote the local economy*”.

Industrial Development

During the advertising period of the Strategy the ownership of Lot 1321 Borden-Bremer Bay Road (Old Myamba) changed. Old Myamba is identified as the industrial site to support Bremer Bay and for further development for new ‘Farmlet’ and rural residential lots.

Old Myamba is now owned by a farming family who have indicated that they may not be interested in developing the site for industry or for any of the other alternative uses.

Additionally, there is some support for the idea of locating light industrial activity and trades on the same site as a residential land use so as to encourage industrial activity without the burden of having to purchase both an industrial lot and a house site. With land prices in Bremer Bay buying both parcels of land and developing them may be cost prohibitive.

In response to these two factors this report proposes the following:

- Retain the Industrial zoning on ‘Old Myamba’ but acknowledge that it may be long term and be for more strategic industries with large land area and buffer requirements;
- Recognise that there is still a shortfall of cleared hobby farm lots in the Shire and change the priority for Area 13 to short to medium term and drop Old Myamba to a medium to long term prospect for rural residential development.
- Introduce the potential for a ‘Rural Enterprise’ zone to encourage co-location of industrial and residential activity subject to a subdivision guide plan guiding the location and managing potential buffer issues between land uses.

A copy of the revised, modified Strategy with proposed modifications highlighted in red will be circulated to Councillors separately. Further copies will be available at the Council meeting and beforehand on request to members of the public.

STRATEGIC IMPLICATIONS

The Local Planning Strategy is the guiding planning document at the local government level. It guides land use and zoning decisions and needs to be kept up to date with major developments within the Shire. Failure to do so may result in difficulties or a failure to be able to capitalise on opportunities that developments such as the Southdown Mine may bring.

STATUTORY REQUIREMENTS

The process to amend a Local Planning Strategy is basically the same as that to draft the strategy. This process is shown below as described in the WAPC's interim Local Planning Manual (March 2010) includes the following steps:

1. preliminary consultation and collection of relevant information from a range of sources;
2. analysis of relevant information and identification of key issues;
3. preparation of draft strategy;
4. consideration of draft strategy by local government;
5. consultation on draft strategy (optional);
6. adoption of strategy by local government;
7. submission of strategy to WA Planning Commission;
8. assessment of strategy by Commission against state and regional policy (for consent to advertise);
9. modification of strategy (if necessary) as required by Commission;
10. certification of strategy by the Commission;
11. advertisement of strategy for public comment and referral to agencies;
12. consideration of submissions by local government, modification (if necessary) and adoption;
13. submission of modified strategy to Commission for final endorsement;
14. assessment of modifications (if any) by Commission; and
15. endorsement of final strategy by Commission.

We are currently at task 12 of this process.

FINANCIAL IMPLICATIONS

The Shire has employed Gray & Lewis Land Use Planners to prepare the Limited Review and review the submissions lodged.

POLICY IMPLICATIONS

The Local Planning Strategy provides direction for all strategic planning in the Shire. Future policies are to be developed in a manner that do not contradict the Strategy.

The proposed changes to the Strategy support the Council's Local Planning Policy No 10 'Agroforestry and Plantations' by providing additional background and justification for the Council's current position.

There are no other existing Local Planning Policies are directly affected by this proposal.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council;

1. Adopt the Limited Review of the Shire of Jerramungup Local Planning Strategy subject to the recommended modifications outlined at Attachment 10.3.3 (C) – Schedule of Modifications.
2. Forward the Limited Review, a copy of the ‘marked up’ Strategy document (with changes highlighted in red) and Schedule of Submissions to the Western Australian Planning Commission for final endorsement.
3. Write to all people who lodged a submission, and advise them of the Council’s decision.

OC120209 Moved Cr Lester / Seconded Cr Bailey

That Council;

1. **Adopt the Limited Review of the Shire of Jerramungup Local Planning Strategy subject to the recommended modifications outlined at Attachment 10.3.3 (C) – Schedule of Modifications.**
2. **Forward the Limited Review, a copy of the ‘marked up’ Strategy document (with changes highlighted in red) and Schedule of Submissions to the Western Australian Planning Commission for final endorsement.**
3. **Write to all people who lodged a submission, and advise them of the Council’s decision.**

Carried 7-0

A D M I N

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.1
SUBJECT:	Administration Status Report
LOCATION/ADDRESS:	
NAME OF APPLICANT:	Shire of Jerramungup
FILE REFERENCE:	
AUTHOR:	Bill Parker
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	3 rd February 2012

SUMMARY

This status report provides Council with an update on current projects of interest being addressed by administration.

ATTACHMENT

Nil

PROJECT UPDATE

1) Jerramungup Residential Land Developments

Titles have been received and the blocks are currently for sale. New for sale signs have been placed at the subject site.

The Shire has requested expressions of interest from local real estate agents to market and sell the subject blocks.

2) Farmland Water Response Planning

The vegetation survey for the subject site is complete with various approvals being submitted. The Shire has been granted permission to complete the works from Main Roads WA and is still negotiating with DEC on the clearing aspect of the project.

3) Industrial Land Bremer Bay

The Shire has been advised that the subject property has been sold. The Shire has met with the new owner to ascertain their interest in developing the subject land.

Staff will prepare an item for Council in March 2011 that will complete the rezoning process and provide an update in terms of the development status under the new ownership.

4) Bremer Bay Medical Centre

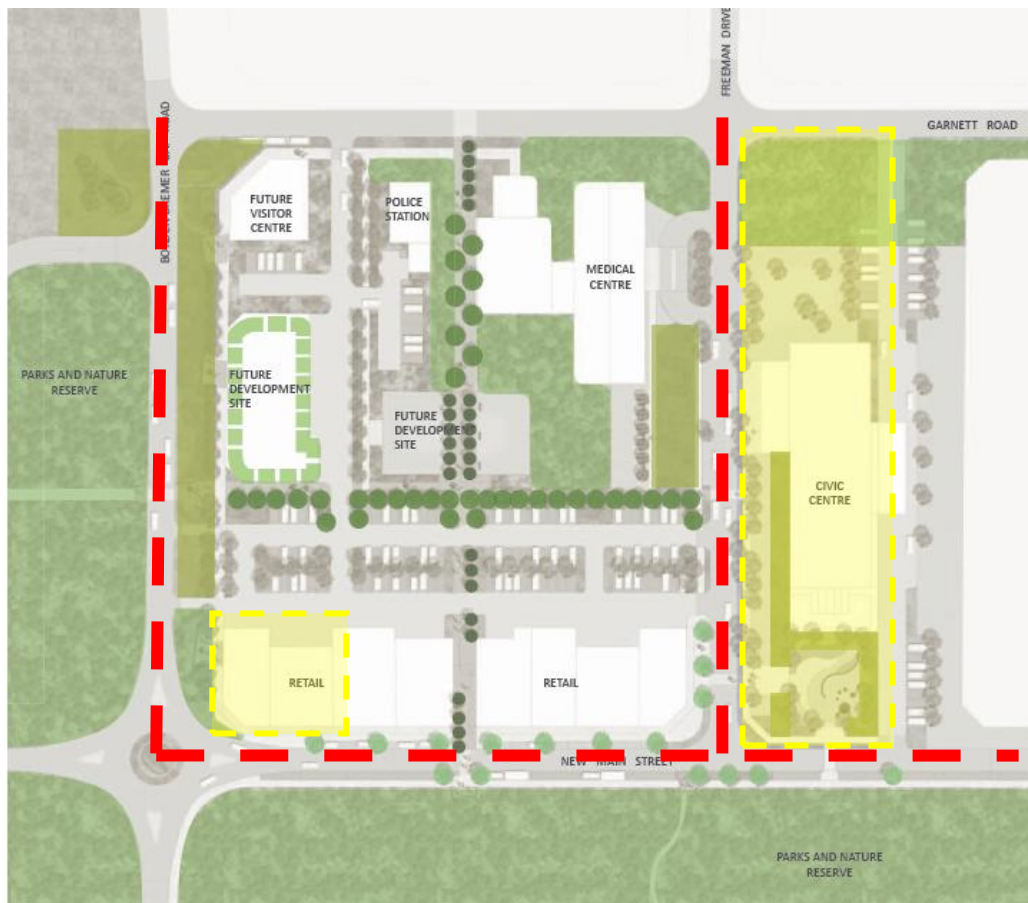
The Department for Health has commissioned a Health Services Plan to be completed for Bremer Bay. The purpose of this plan would be to assess and

forecast the needs of the community from a health services and infrastructure perspective. A series of community meetings will commence in February/March 2012.

5) Bremer Bay Town Centre

The draft structure plan for the Bremer Bay Town Centre was endorsed by Council in October 2011.

The Shire met with Landcorp on Friday 9 December 2011 to discuss the detailed design and construction methodology. It was agreed that stage one should comprise the upgrade of Borden Bremer Bay Road, construction of the new main street and a road linking Freeman Drive with the new main street.



- - - Shire roads stage one



Landcorp stage one

From a staff perspective, the time frame from the structure plan approval, detailed design, going to tender and physical construction will be very tight. Council will need to consider reallocating the 2011/12 Roads to Recovery Funding to alternative projects such as road resheeting. This will be considered at this meeting.

6) Town Site Revitalisation – Jerramungup

The road resealing has been completed with only line marking and sign installation remaining.

The Fitzgerald Biosphere Garden is progressing well with a majority of the plant species being sourced and successfully propagated. The project budget is tight with more fill and mulch being required for the garden bed preparation.

7) Fitzgerald River National Park Upgrade

The Shire is progressing well with the 12.5km section of Swamp Road. It is anticipated that the first 6km will be sealed prior to the end of February 2012.

8) Strategic Waste Management

The final business case has been received by the Shire. Funding has been approved by the Department for Regional Development and Lands.

Drilling has commenced on the Ravensthorpe site with Council to consider dual management of the site within the coming months.

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.2
SUBJECT:	Land Acquisition
LOCATION/ADDRESS:	South Coast Highway
NAME OF APPLICANT:	Main Roads WA
AUTHOR:	Bill Parker
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	30 January 2012

SUMMARY

Main Roads WA has approached the Shire of Jerramungup in an effort to acquire land to accommodate the widening of a parking bay.

Although the acquisition does not impact on Shire land, Main Roads WA has requested local authority concurrence.

ATTACHMENT

Attachment 10.4.2 - ICR114427: Correspondence from Main Roads WA

BACKGROUND

When recently upgrading the parking bay on South Coast Highway adjacent to the Jerramungup Town Site, it was recognised that the existing parking bay encroached onto private property. In an effort to rectify this issue, Main Roads WA has commenced discussions with the landholder and is now seeking the Council's concurrence on this matter.



The proposed taking will allow for future expansion of the parking bay as Main Roads WA would like to extend the length of the bay on South Coast Highway adjacent to the town site.

CONSULTATION

Consultation has occurred with the Shire of Jerramungup and the landholder.

COMMENT

Nil

STATUTORY REQUIREMENTS

The Land Administration Act requires Main Roads WA to seek concurrence from the local authority.

STRATEGIC IMPLICATIONS

This item relates to the following components from the Shire of Jerramungup's Strategic Plan;

Key Focus Area Three: Building & Road Infrastructure

The Shire of Jerramungup will provide the community with quality road and building infrastructure.

FINANCIAL IMPLICATIONS

Main Roads WA has indemnified the Shire against all costs and charges that relate to this dedication action.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council;

Concur to the dedication of land, the subject of Main Roads Drawings 201101-161 and 201101-162, as road under section 56 of the Land Administration Act.

OC120210 Moved Cr Lester / Seconded Cr Bailey

That Council;

Concur to the dedication of land, the subject of Main Roads Drawings 201101-161 and 201101-162, as road under section 56 of the Land Administration Act.

Carried 7-0

SIGNED BY PRESIDENT

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21st MARCH 2012

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.3
SUBJECT:	Sale of 1 Coral Sea Road
LOCATION/ADDRESS:	1 Coral Sea Road, Jerramungup
NAME OF APPLICANT:	n/a
AUTHOR:	Bill Parker
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	30 th January 2012

SUMMARY

In April 2010, Council resolved to decline an offer of \$85,000 submitted by Mr & Mrs Johnson for the purchase of 1 Coral Sea Road, Jerramungup and delegate authority to the Chief Executive Officer to negotiate the sale of 1 Coral Sea Road for a minimum price of \$100,000.

The interest in the subject property has been minimal with the likelihood of achieving a sale price in excess of \$100,000 being highly unlikely.

It is recommended that Council recommence a tender process in an effort to sell the subject property.

ATTACHMENT

Attachment 10.4.3 (A) - Property report: 1 Coral Sea Road Jerramungup
Attachment 10.4.3 (B) - Valuation Report

BACKGROUND

In April 2010 it was resolved;

That Council, after satisfying the requirements under section 3.58(2)(b) of the Local Government Act 1995 and deciding at the March 2010 Ordinary Council Meeting that the tenders received were unacceptable;

1. Decline the Offer for \$85,000 submitted by Mr & Mrs Johnson for the purchase of 1 Coral Sea Road, Jerramungup.
2. Accept the Offer for \$260,000 submitted by Mr & Mrs Sparrow for the purchase of 7 Kokoda Road Jerramungup.
3. Delegate authority to the Chief Executive Officer to negotiate the sale of 1 Coral Sea Road for a minimum price of \$100,000.
4. Endorse the specified settlement date for 7 Kokoda Road being Monday 17 May 2010.
5. Authorise the Shire President and Chief Executive Officer to execute the appropriate Offer and Acceptance documentation.

The further deterioration and lack of buyer interest in 1 Coral Sea Road has required the Shire to revisit the minimum price of \$100,000 set by Council in April 2010. Given the current condition, it is very unlikely that a sale price of \$100,000 could be achieved.

It is recommended that Council recommence a tender process in an effort to sell the subject property.

CONSULTATION

The Shire's Environmental Health Officer/Building Surveyor, Executive staff and Council have been consulted on this matter.

COMMENT

Council decision OC041014 delegates authority to the CEO to negotiate the sale of 1 Coral Sea Road for a minimum price of \$100,000. With a decision pending to recommence the tender process, it is recommended that Council revoke part 3 of OC041014.

STATUTORY REQUIREMENTS

5.25. Regulations about council and committee meetings and committees

(1) Without limiting the generality of section 9.59, regulations may make provision in relation to —

- (a) the matters to be dealt with at ordinary or at special meetings of councils;
- (b) the functions of committees or types of committee;
- (ba) the holding of council or committee meetings by telephone, video conference or other electronic means;
- (c) the procedure to be followed at, and in respect of, council or committee meetings;
- (d) methods of voting at council or committee meetings;
- (e) the circumstances and manner in which a decision made at a council or a committee meeting may be revoked or changed (which may differ from the manner in which the decision was made);

10. Revoking or changing decisions made at council or committee meetings — s. 5.25(1)(e)

(1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —

- (a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or
- (b) in any other case, by at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(2) If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —

- (a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or
- (b) in any other case, by an absolute majority.

(3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

STRATEGIC IMPLICATIONS

This item relates to the following components from the Shire of Jerramungup's Strategic Plan;

Key Focus Area Three: Building & Road Infrastructure

The Shire of Jerramungup will provide the community with quality road and building infrastructure by;

3.2.1 Adopting whole of life asset management principles.

FINANCIAL IMPLICATIONS

The sale of this property has not been forecast this financial year. The potential sale will result in revenue in excess of forecast levels.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

That Council;

1. Revoke part 3 of decision OC041014 delegating authority to the CEO to negotiate the sale of 1 Coral Sea Road for a minimum price of \$100,000.
2. Authorise the Chief Executive Officer to commence a tender process for the sale of 1 Coral Sea Road Jerramungup.

OC120211 Moved Cr Lester / Seconded Cr Atkin

That Council;

1. **Revoke part 3 of decision OC041014 delegating authority to the CEO to negotiate the sale of 1 Coral Sea Road for a minimum price of \$100,000.**
2. **Authorise the Chief Executive Officer to commence a tender process for the sale of 1 Coral Sea Road Jerramungup.**

Carried by Absolute Majority 7-0

10.06am Mr Parker left the meeting after he declared a direct financial interest in Item 10.4.4 CEO Performance Review as it relates to his employment.

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.4
SUBJECT:	CEO Performance Review
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Bill Parker
DISCLOSURE OF ANY INTEREST:	The author has a direct financial interest in the matter as it relates to his employment.
DATE OF REPORT:	30 th January 2012

SUMMARY

Under the conditions contained within the CEO's Contract of Employment, a performance appraisal is required at least annually.

This report seeks Council approval to appoint DL Consulting to facilitate the 2010/11 performance review process.

ATTACHMENT

Nil

BACKGROUND

Under Section 8(1) of the CEO's Employment Contract, Council are to ensure that a review of the CEO's performance is conducted annually.

Where an external facilitator is to be used, both parties shall agree to the nominated facilitator.

To ensure continuity, it is recommended that Council reappoint DL Consulting to facilitate this process.

This process provides the CEO with feedback from the year under review from a technical, management and behavioural perspective. This process will also deliver key performance indicators that align with the Shire's Strategic Plan for the forthcoming 12 months.

The commencement of this process facilitates the annual performance review process for all staff at the Shire of Jerramungup.

CONSULTATION

N/A

COMMENT

In completing previous reviews, the Shire requested quotes from various consultants.

SIGNED BY PRESIDENT

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21st MARCH 2012

DL Consulting was appointed as the preferred consultant. DL Consulting has facilitated two CEO reviews in Jerramungup and achieved a mutually beneficial outcome for both the CEO and the Council. To ensure continuity, it is recommended that DL Consulting is reappointed to facilitate the 2012 review.

Section 12.8 (1) of the CEO's Contract of Employment specifies that the CEO's remuneration package shall be reviewed annually by the Council. It is anticipated that DL Consulting can undertake this component of the review before making a recommendation to Council.

STATUTORY REQUIREMENTS

The following sections of the Local Government Act have application;

5.38. Annual review of certain employees' performances

The performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.

5.39. Contracts for CEO's and senior employees

- (1) Subject to subsection (1a), the employment of a person who is a CEO or a senior employee is to be governed by a written contract in accordance with this section.
- (1a) Despite subsection (1) —
 - (a) an employee may act in the position of a CEO or a senior employee for a term not exceeding one year without a written contract for the position in which he or she is acting; and
 - (b) a person may be employed by a local government as a senior employee for a term not exceeding 3 months, during any 2 year period, without a written contract.
- (2) A contract under this section —
 - (a) in the case of an acting or temporary position, cannot be for a term exceeding one year;
 - (b) in every other case, cannot be for a term exceeding 5 years.
- (3) A contract under this section is of no effect unless —
 - (a) the expiry date is specified in the contract;
 - (b) there are specified in the contract performance criteria for the purpose of reviewing the person's performance; and
 - (c) any other matter that has been prescribed as a matter to be included in the contract has been included.
- (4) A contract under this section is to be renewable and subject to subsection (5), may be varied.

- (5) A provision in, or condition of, an agreement or arrangement has no effect if it purports to affect the application of any provision of this section.
- (6) Nothing in subsection (2) or (3)(a) prevents a contract for a period that is within the limits set out in subsection 2(a) or (b) from being terminated within that period on the happening of an event specified in the contract.
- (7) A report made by the Salaries and Allowances Tribunal, under section 7A of the *Salaries and Allowances Act 1975*, containing recommendations as to the remuneration to be paid or provided to a CEO is to be taken into account by the local government before entering into, or renewing, a contract of employment with a CEO.

[Section 5.39 amended by No. 49 of 2004 s. 46(1)-(3).]

5.40. Principles affecting employment by local governments

The following principles apply to a local government in respect of its employees —

- (a) employees are to be selected and promoted in accordance with the principles of merit and equity;
- (b) no power with regard to matters affecting employees is to be exercised on the basis of nepotism or patronage;
- (c) employees are to be treated fairly and consistently;
- (d) there is to be no unlawful discrimination against employees or persons seeking employment by a local government on a ground referred to in the *Equal Opportunity Act 1984* or on any other ground;
- (e) employees are to be provided with safe and healthy working conditions in accordance with the *Occupational Safety and Health Act 1984*; and
- (f) such other principles, not inconsistent with this Division, as may be prescribed.

STRATEGIC IMPLICATIONS

This item relates to the following components from the Shire of Jerramungup's Strategic Plan...

Key Focus Area Two: Service Delivery & the Environment

The Shire of Jerramungup will deliver a range of excellent community services whilst minimising our impact on the environment by...

- 2.3 Ensuring that the service delivery process is supported by appropriately skilled, qualified and enthusiastic staff members.

FINANCIAL IMPLICATIONS

The 2011/12 budget has allocated \$5,000 towards the CEO performance appraisal process.

DL Consulting has indicated that the same fee applied last year will be sufficient for this years review (\$4,240).

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

That Council;

- i) Delegate the task of conducting the 2011/12 CEO performance review to the CEO Review and Senior Staff Interview Committee.
- ii) Authorise the Shire President to engage the professional services of DL Consulting for \$4,240 as the consultant to assist the committee facilitate this process.
- iii) That the final report in relation to the CEO's performance appraisal is presented to Council at the April 2012 Ordinary Council Meeting for consideration.

OC120212 Moved Cr Iffla / Seconded Cr Lester

That Council;

- i) **Delegate the task of conducting the 2011/12 CEO performance review to the CEO Review and Senior Staff Interview Committee.**
- ii) **Authorise the Shire President to engage the professional services of DL Consulting for \$4,240 as the consultant to assist the committee facilitate this process.**
- iii) **That the final report in relation to the CEO's performance appraisal is presented to Council at the April 2012 Ordinary Council Meeting for consideration.**

Carried by Absolute Majority 7-0

10.10 am Council convened for morning tea.

10.52 am Council reconvened with the following in attendance; Cr Trevaskis, Cr Daniel, Cr Parsons, Cr Bailey, Cr Lester, Cr Atkin, Cr Iffla, Mr Bailey, Mr Pursey, Mrs Solomon.

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.5
SUBJECT:	Annual Meeting of Electors Minutes
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	N/A
FILE REFERENCE:	Nil
AUTHOR:	Brent Bailey
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	2 nd February 2012

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the Minutes of the Annual Meeting of Electors held on 1st February 2012 (copy contained within agenda attachments) be received.

OC120213 Moved Cr Daniel / Seconded Cr Iffla

That the Minutes of the Annual Meeting of Electors held on 1st February 2012 (copy contained within agenda attachments) be received.

Carried 7-0

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.6
SUBJECT:	Digital Television
LOCATION/ADDRESS:	n/a
NAME OF APPLICANT:	n/a
AUTHOR:	Bill Parker
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	31 January 2012

SUMMARY

Digital television will be introduced to regional and remote Western Australia in the second half of 2013.

To receive this new service, two transmission options are available in the Jerramungup, Bremer Bay and Gairdner area.

1. A digital signal can be received from a localised self-help transmission tower.
2. A digital signal can be received from a satellite platform known as the VAST service.

Council must decide if it wishes to provide a localised self-help transmission tower or provide residents with access to the VAST Service.

ATTACHMENT

Attachment 10.4.6 - Correspondence: ICR114486 Australian Government

BACKGROUND

The broadcasting of television services is not a core function of local government. However, approximately 10 years ago, a number of local governments received funding under the Federal Government's Project Black Spot Program to install television retransmission facilities. The Shire of Jerramungup installed analog retransmission facilities in Jerramungup, Gairdner, Bremer Bay and Bremer Bay South.

With the introduction of digital television services, the abovementioned analog retransmission facilities will become redundant.

The Federal Government has written to all local governments to ascertain if they intend to upgrade their existing retransmission facilities to broadcast a digital signal. Households in areas currently served by analog self-help retransmission towers that are not being upgraded to digital, and who are not able to receive digital television services from another terrestrial transmitter in their local area, will need to move to the VAST service to receive digital television services. These households will also be eligible to receive assistance to move to the VAST service under the Government's Satellite Subsidy Scheme.

Given that no government funding is available for the Shire to upgrade the existing self –help retransmission towers to deliver digital services, it is recommended that the Shire decline to upgrade the existing towers and therefore provide the community with access to the VAST service and subsequent subsidy schemes.

CONSULTATION

Nil

COMMENT

If Council decides to continue to provide television retransmission services, an upgrade to transmit a digital signal will be required. This will be expensive and no funding is available from the Federal Government.

Additionally, if Council decides to provide a digital service, members of the community will not be eligible to receive assistance under the Government's Satellite Subsidy Scheme.

STATUTORY REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

This item relates to the following components from the Shire of Jerramungup's Strategic Plan;

Key Focus Area Three: Building & Road Infrastructure

The Shire of Jerramungup will provide the community with quality road and building infrastructure by:

- 3.1 Adopting whole of life asset management principles.
- 3.2 Keeping abreast of new technology and industry best practice.

FINANCIAL IMPLICATIONS

If Council decides to continue to provide a retransmission service, the upgrade to each facility is expected to be approximately \$100,000. The Shire currently has 4 services.

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council;

1. Resolves to switch off the analog television services provided to households in Bremer Bay, Bremer Bay South, Jerramungup and Gairdner from January 2014.
2. In resolving to switch off the existing analog services, advise the Federal Government of the community's eligibility to receive financial assistance under the Satellite Subsidy Scheme.

OC120214 Moved Cr Iffla / Seconded Cr Parsons

That Council;

1. **Resolves to switch off the analog television services provided to households in Bremer Bay, Bremer Bay South, Jerramungup and Gairdner from January 2014.**
2. **In resolving to switch off the existing analog services, advise the Federal Government of the community's eligibility to receive financial assistance under the Satellite Subsidy Scheme.**

Carried 7-0

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.7
SUBJECT:	Compliance Audit Return 2011
LOCATION/ADDRESS:	Shire of Jerramungup
NAME OF APPLICANT:	Shire of Jerramungup
FILE REFERENCE:	
AUTHOR:	Brent Bailey
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	30 th January 2012

SUMMARY

This agenda item discusses the compliance audit return for 2011. The recommendation is to adopt the compliance return and officers report on areas of non-compliance.

ATTACHMENT

Attachment 10.4.7 - Compliance Audit Return 2011

BACKGROUND

The compliance return is a statutory requirement which Council is to complete each year evaluating areas of compliance with the Local Government Act 1995 and relevant regulations. The compliance period ranges from 1 January 2011 to 31 December 2011.

The compliance audit return has been revised this year by the Department of Local Government and significantly shortened removing items which are checked or confirmed by other external audits.

CONSULTATION

Executive Officers
Audit Reports

COMMENT

In carrying out the compliance return for 2011 there were no areas of non-compliance identified. Previous non-compliance matters including Plans of Public Thoroughfares and Advertising of Committee Meetings no longer form part of the return.

STATUTORY REQUIREMENTS

Section 7.13 (1) Local Government Act 1995 and the Local Government Audit Regulations.

STRATEGIC IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

10.55am Mr Edwards entered the meeting

RECOMMENDATION

That Council adopt the Compliance Audit Return for 2011.

OC120215 Moved Cr Daniel / Seconded Cr Bailey

That Council adopt the Compliance Audit Return for 2011.

Carried by Absolute Majority 7-0

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.8
SUBJECT:	Sport and Recreation Infrastructure Plan Review
LOCATION/ADDRESS:	
NAME OF APPLICANT:	Shire of Jerramungup
FILE REFERENCE:	
AUTHOR:	Brent Bailey
DISCLOSURE OF ANY INTEREST:	The author is a financial member of the Jerramungup Sports Club.
DATE OF REPORT:	6 th January 2012

SUMMARY

This item addresses a review of the Shire of Jerramungup Sport and Recreation Infrastructure Plan following a review of submissions from all Sports Clubs in the Shire.

ATTACHMENT

Attachment 10.4.8 - Shire of Jerramungup Sport and Recreation Infrastructure Plan – January 2012

BACKGROUND

From time to time the Sports Clubs within the Shire of Jerramungup will review their list of capital works projects. This is the second update / review of the Sport and Recreation Infrastructure plan and has been prepared following consultation with the Sports Clubs over their proposed projects for the coming 5 years.

CONSULTATION

Boxwood Hill Combined Sports Club Inc.

COMMENT

There are a number of significant projects identified within the revised plan which will require significant planning and resourcing, these include:

1. Bremer Bay Sports Club
 - a. Synthetic Bowling Rink
 - b. Kitchen and Toilet Facilities at Tennis Courts
 - c. Further upgrades to Sports Club
2. Jerramungup Sports Club
 - a. Changeroom upgrades and refurbishment
 - b. Installation of new outdoor tennis courts
 - c. Drainage Upgrade to Sports Oval
 - d. Seal Carpark areas at Sports Complex
3. Boxwood Hill Combined Sports Club
 - a. Community Hall Refurbishment
 - b. Oval Lighting Upgrade

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c. Water Supply Upgrade

It is important to note that the collective total of identified capital works projects with the Shire still requires significant external funding to deliver the plan. Council's annual contribution towards sport and recreation infrastructure investment provides the community with the opportunity to leverage external funding providers in conjunction with their own resources. The current plan also highlights significant plans for investment in 2012-2013 which may require some projects to be delayed if external funding is not found to support the club's and Council's contributions. It is also evident that the Sports Clubs have not progressed significant planning for upgrades beyond 2014-2015.

Following the adoption of this plan the updated Shire of Jerramungup Sport and Recreation Infrastructure Plan will be sent to the Sports Clubs within the Shire to keep them informed of the number of capital projects planned for the coming 5 years. The requirement to have projects listed within Council's infrastructure plan prior to applying for funding through the CSRFF process ensures that projects are well planned and endorsed by the appropriate committees and management groups. Forward planning also provides the Council with the opportunity to provide assistance where required to ensure that quality products with long term benefits are delivered to the community.

STATUTORY REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

Key Focus Area One:

1.2 Providing a range of recreational and sporting opportunities.

FINANCIAL IMPLICATIONS

Items identified within the plan will form the Shire of Jerramungup's local recreation strategy as items eligible for CSRFF funding. Council generally contributes a third of the total project if successful in the funding process.

POLICY IMPLICATIONS

Finance Policy 4: Grants to Community and Sporting Bodies

VOTING REQUIREMENTS

Simple Majority

10.57am Mr Parker entered the meeting.

RECOMMENDATION

That Council adopt the Shire of Jerramungup Sport and Recreation Infrastructure Plan – January 2012.

OC120216 Moved Cr Bailey / Seconded Cr Lester

That Council adopt the Shire of Jerramungup Sport and Recreation Infrastructure Plan – January 2012.

Carried 7-0

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.9
SUBJECT:	Sports Star of the Year Criteria
LOCATION/ADDRESS:	
NAME OF APPLICANT:	Shire of Jerramungup
FILE REFERENCE:	
AUTHOR:	Brent Bailey
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	31 st January 2012

SUMMARY

This item seeks to review Council's basis for considering nominations for the Shire of Jerramungup junior and senior sports star of the year awards. The approved criteria will be included with Council items for future awards.

ATTACHMENT

Attachment 10.4.9 - ICR114535

BACKGROUND

Each year the Shire of Jerramungup Council awards a junior and senior Sports Star of the Year award which is then presented at the Australia Day breakfast. In 2007 Council approved a criteria set for the consideration of nominees which was adapted from a similar Department of Sport and Recreation Award. The criteria have served the community well and have promoted a consistent means of comparing eligible nominees.

The Jerramungup Sports Club has asked Council to review the criteria relating to the junior sports star award to open the field up to younger age groups. The Club cites the strengths of our local junior competitions and has requested that the age group for the junior award be expanded to accommodate these age groups.

CONSULTATION

Department of Sport and Recreation

COMMENT

To encourage and improve the scope of Council's award the proposal by the Jerramungup Sports Club is supported by administration. It will field a new range of nominees and Council can use the weighting system to compare applicants of a different age. It is also a sound measure to increase awareness of Council activities in the local youth.

Below is the proposed revised set of guidelines by which Council can judge nominations for Junior and Senior Sports stars of the year. The guidelines take into account both individual and club contributions and achievements. The only change to the previous guidelines is that the junior category is changed from 13-18 to under 18 at the time of competition. The reference to persons under 13 not being considered is also removed.

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It is envisaged that nominations will be scored on a scale of 1-10 and then weighted based on the assessment criteria to determine the overall winners of each section.

1) Eligibility:

- Nominees for awards must have participated in a minimum of 50% of the local playing season in the Shire of Jerramungup.
- Nominee must reside or have lived in the Shire of Jerramungup during the season or played for a team based within the Shire of Jerramungup.
- **Junior:** Under 18 years at the time of competition
- **Senior:** This is the open category

2) Assessment Criteria

Outstanding Performance	Encouragement of Effort	Contribution to Club Development	Intensity of Competition
International, national, state rankings/ placing, club/association awards	Participation, training personal best, commitment, extraordinary travel requirements	Participation in coaching, club activities and other non individual contributions	Numbers, organisation structure. Sport status (Olympic, professional etc.)
Weighting 40%	Weighting 20%	Weighting 30%	Weighting 10%

STATUTORY REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

Key Focus Area One:

1.2 Providing a range of recreational and sporting opportunities.

FINANCIAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council adopt the following criteria for the assessment of nominations for the Shire of Jerramungup junior and senior Sports Stars of the Year award.

1) Eligibility:

- Nominees for awards must have participated in a minimum of 50% of the local playing season in the Shire of Jerramungup.
- Nominee must reside or have lived in the Shire of Jerramungup during the season or played for a team based within the Shire of Jerramungup.
- Junior: Under 18 years at the time of competition
- Senior: This is the open category

2) Assessment Criteria

Outstanding Performance	Encouragement of Effort	Contribution to Club Development	Intensity of Competition
International, national, state rankings/ placing, club/association awards	Participation, training personal best, commitment, extraordinary travel requirements	Participation in coaching, club activities and other non individual contributions	Numbers, organisation structure. Sport status (Olympic, professional etc.)
Weighting 40%	Weighting 20%	Weighting 30%	Weighting 10%

OC120217 Moved Cr Bailey / Seconded Cr Lester

That Council adopt the following criteria for the assessment of nominations for the Shire of Jerramungup junior and senior Sports Stars of the Year award.

1) Eligibility:

- **Nominees for awards must have participated in a minimum of 50% of the local playing season if the sport is available within the Shire of Jerramungup.**
- **Nominee must reside or have lived in the Shire of Jerramungup during the season or played for a team based within the Shire of Jerramungup.**
- **Junior: Under 18 years at the time of competition**
- **Senior: This is the open category**

2) Assessment Criteria

Outstanding Performance	Encouragement of Effort	Contribution to Club Development	Intensity of Competition
International, national, state rankings/ placing, club/association awards, high performance in multiple sports	Participation, training personal best, commitment, extraordinary travel requirements	Participation in coaching, club activities and other non individual contributions	Numbers, organisation structure. Sport status (Olympic, professional etc.)
Weighting 50%	Weighting 20%	Weighting 20%	Weighting 10%

Carried 7-0

Reason for variation; Council felt it was important to acknowledge achievements in multiple sports.

SUBMISSION TO:	Administration
AGENDA REFERENCE:	10.4.10
SUBJECT:	Bremer Bay Community Development Committee Meeting Minutes
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	
AUTHOR:	Charmaine Solomon
DISCLOSURE OF ANY INTEREST:	Nil
DATE OF REPORT:	6 th February 2012

ATTACHMENT

Attachment 10.4.10 - BBCDC Minutes 3rd February 2012

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That the minutes of the Bremer Bay Community Development Committee meeting held on Friday 3rd February 2012 be received.

OC120218 Moved Cr Parsons / Seconded Cr Bailey

That the minutes of the Bremer Bay Community Development Committee meeting held on Friday 3rd February 2012 be received.

Carried 7-0

COUNCILLOR REPORTS

11. COUNCILLOR REPORTS

Cr Parsons

Attended Australia Day Breakfast in Jerramungup
Attended Annual Electors Meeting in Bremer Bay

Cr Daniel

Attended Annual Electors Meeting in Bremer Bay

Cr Iffla

Attended Annual Electors Meeting in Bremer Bay
Attended the Bremer Bay Community Development Committee Meeting

Cr Bailey

Attended Annual Electors Meeting in Bremer Bay

Cr Lester

Attended Annual Electors Meeting in Bremer Bay
Attended Australia Day Breakfast in Jerramungup

Cr Atkin

Attended Australia Day Breakfast in Jerramungup

Cr Trevaskis

Attended Annual Electors Meeting in Bremer Bay
Attended Australia Day Breakfast in Jerramungup
Attended Bremer Bay Community Development Committee Meeting

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY LEAVE OF THE PRESIDING MEMBER

12.1 From Officers

Nil

12.2 From Elected Members

Cr Parsons requested that the Shire contact Main Roads and express concerns in relation to the extensive flood damage located along South Coast Highway.

13. NEXT MEETING/S

13.1 Ordinary Meeting – to be held Wednesday 21st March 2012 commencing 1.30pm at the Council Chambers, Jerramungup.

14. CLOSURE

The President declared the meeting closed at 11.40am.